



Love Your Hospital

Dedicated to



University Hospitals Sussex
NHS Foundation Trust



Love Your Hospital

Annual Report 2021-2022

St Richard's | Worthing | Southlands



Providing vital funds, supporting outstanding healthcare

www.loveyourhospital.org

Registered Charity No. 1049201



Love Your
Hospital

St Richard's Hospital



Worthing Hospital



Southlands Hospital



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Message from our Chair

I am delighted to share with you the 2021/22 Annual Report for **Love Your Hospital (LYH)** after what has been another year of challenges and triumphs.



In response to the significant turmoil our seven hospitals have undergone, I am extremely proud of how our NHS staff have continued to go above and beyond for patient care, and also our charity team who has continued to support a wide range of hospital projects, examples of which you'll be able to learn more about in the main body of this report.

We have remained focused on improving staff spaces, providing a place to reflect and unwind away from the main hospital sites, and continued to improve patient care through the funding of folding beds, so families can stay overnight with their loved ones in hospital, and 'Home in Comfort' clothing packs so our most vulnerable patients leave our hospitals with care and dignity.

Crucially, **LYH** has embraced mutual working with BSUH Charity, the Trust's dedicated NHS charity for the Royal Sussex County Hospital, Princess Royal Hospital, Royal Alexandra Hospital and Sussex Eye Hospital. This has enabled great learning and shared experiences between the teams, and to look forward to a new and merged entity which will see both charities restructure into one dedicated charity for University Hospitals Sussex NHS Foundation Trust (UHSussex).

This truly is an exciting time for **LYH** and BSUH Charity as we develop a new and long-term strategy that will see us centre our energies on delivering innovative and agile fundraising to ensure we can continue to provide vital support to local patients today and for future generations.

At the heart of our successes is everyone who has donated and fundraised for **LYH** this year. I would like to take this opportunity to give a heartfelt thank you to every single person, community group, local business and our partner charities here at the Trust, who has supported our Charity. I hope this report will showcase how we invest the love for your local hospital in to providing a healthier future for families across West Sussex.

A handwritten signature in black ink that reads 'L Peers'.

Lizzie Peers

Chair of Charitable Funds Committee

Welcome from Director of Charities

It is my great pleasure to welcome you to **Love Your Hospital's** latest annual report and accounts; a set of documents which set out with great clarity the incredible work of the charity over the last 12 months.



The COVID-19 pandemic has continued to dominate and alongside our colleagues in the wider Trust, we have continued to work through this most challenging and unprecedented of times. Yet through challenge comes opportunity and much has been achieved. As a result, we are delighted to report that we have had our most successful fundraising year to date raising £1.27million and awarding £790,000 in grants. No mean achievement given the challenge of the pandemic.

At a strategic level we have worked with the Trust Executive and partners such as NHS Charities Together to design and deliver a number of interventions in support of the Trust's overall pandemic response. This has included health and wellbeing workshops for staff during the summer and improvements to staff-only areas to provide space for rest and relaxation.

At an operational and more local level, we have worked with community groups, local businesses and other such stakeholders to fund a range of programmes such as the creation of a Staff Garden at St Richard's Hospital and the provision of Nintendo Switch and Xbox gaming carts for the young patients on our children's wards.

Throughout, we have continued to fundraise with our intrepid supporters raising valuable funds through sponsored skydives, sponsored walks and quiz nights. We have also continued to benefit from Legacy and In Memoriam gifts for which we are most grateful and most touched.

It's been a full-on year and, as you might expect, a team effort. So, I would like to take the opportunity to place on record my thanks to the **LYH** team – John Price, Dee Stanborough and Jo Darda – who have worked tirelessly to add value to patient and staff experience through their management of our fundraising, communications and marketing, and grant making activities. All of which have further emphasised the important role that NHS charities like ours play in supporting our hospitals, their patients and their local community.

As we move forward, we are about to enter a period of change as the **LYH** charity readies for its merger with BSUH Charity, the dedicated charity for four hospitals across Brighton and Haywards Heath: The Royal Sussex County, Princess Royal, Sussex Eye and Royal Alexandra Children's hospitals. This merger has come about as a result of the wider Trust amalgamation and has been approved by the Corporate Trustees of the both Trust charities. To this end, the **LYH** team will be working with its BSUH colleagues to build an all-new Trust wide charity; one that will continue to support the Worthing, St Richard's and Southlands Hospitals whilst also supporting the greater Trust-wide enhancements to patient and staff experience.

The merged charity will enable the Trust to maximise fundraising potentials at the same time as maintaining that all important local focus. In addition, it will allow the resultant single charity to develop a grant making programme that makes a real, lasting and tangible

difference – investing at scale into critical areas such as patient experience, staff Health & Wellbeing, the Trust estate, sustainability programmes, medical equipment such as surgical robots and scanners, cutting edge research and more. Alongside this, developing a reporting framework that enable us to demonstrate value for money and impacts that directly improve healthcare provision across the region.

To all of you that supported the work of **LYH** over the years, through donations, messages and more, our heartfelt thanks. Suffice to say, the Trustees and staff team of **LYH** look forward to your ongoing support as we continue our work through the platform of the new single charity.

With very best wishes

Steve Crump OBE

Interim Director of Charities & Voluntary Services

About Love Your Hospital

Love Your Hospital (LYH) is the dedicated NHS charity for St Richard’s, Worthing and Southlands Hospitals, and fundraises to improve the hospital experience of every patient, visitor and staff member. We support NHS staff to provide the very best care to patients and their families across West Sussex with the love and support of our local community:

- St Richard’s Hospital in Chichester provides a full range of general acute hospital services including A&E, maternity, outpatients, day surgery and intensive care.
- Worthing Hospital provides a full range of general acute hospital services including A&E, maternity, outpatients, day surgery and intensive care. It is also home to the West Sussex Breast Screening service.
- Southlands Hospital in Shoreham-by-Sea provides outpatient, diagnostic and day surgery services alongside a purpose-built ophthalmology centre for eye patients.

LYH takes its fundraising seriously and values its donors and their privacy. The Charity takes care to obtain signed written agreements between the Charity and any commercial participators or professional fundraiser that we work with. The Charity also adheres to the Fundraising Code of Practice and has a robust Information Governance policy.

We are signed up with the Fundraising Regulator, which ensures that we monitor and report on the following:

- whether a professional fundraiser or commercial participator carried out any fundraising activities on behalf of the Charity
- whether the Charity, or any person acting on its behalf, voluntarily subscribes to recognised fundraising standards or scheme for fundraising regulation
- any failures to comply with the standards or scheme
- the number of complaints received about the charity’s fundraising
- how the Charity protects the public, including vulnerable people, from unreasonable intrusion on a person’s privacy, unreasonably persistent approaches or undue pressure to give.

LYH is registered with the Charity Commission for England and Wales (1049201). As a registered charity, **LYH** complies with charity law and the regulatory requirements of the Charity Commission. This includes ensuring that all gifts are spent for the maximum public benefit and in alignment with the donors’ wishes. Our charity trustees have a duty to ‘have regard’ for the Charity Commission’s public benefit guidance when exercising any powers or duties to which the guidance is relevant.

During the year there were no failures to comply with the Fundraising Code of Practice, and the Charity received no complaints. Our complaints policy and can be viewed at www.loveyourhospital.org/complaints-procedure

LYH handles charitable funds on behalf of the University Hospitals Sussex NHS Foundation Trust, and manages over 170 individual ward funds so the community can support an area of care that is important to them. The Charity also manages three general funds for money donated for general purposes, and oversees the charitable bid application process from submission to sign off.

Thanks to the generosity and kindness of our supporters through fundraising, donations, the **LYH** Lottery and gifts in wills and in memory, we are able to support a wide variety of hospital projects.

From providing home comforts such as a specially adapted gaming carts for our youngest patients to enjoy to overnight facilities enabling families to stay close by to loved ones on the wards, **LYH** works alongside the trust and our clinical colleagues to ensure donations are well spent and that putting the patient first is at the heart of everything we do.



Our vision

Outstanding healthcare and facilities available to local patients and their families across West Sussex.

Our goals

Working together with partners and communities, we aim to fund the very latest medical equipment, improve the hospital environment for all, enable innovative research and support staff development, health and wellbeing at St Richard’s, Worthing and Southlands Hospitals.

Our values

Trust

We are committed to ensuring your donations are invested into hospital projects that show a direct and clear benefit to the patient.

Progress

We are investing in local healthcare for future generations by supporting additional education and training for staff, and funding hospital projects that will impact positively on patient care for years to come.

Collaboration

We build strong relationships with local community groups and businesses to ensure we can work together and continue to put patients first.

Highlights from 2021-2022

Over the last year, **Love Your Hospital** has received fantastic support from the community, local companies and UHSussex staff despite the ongoing challenges around COVID-19. Let's take a look at some of our supporter highlights...



Therapists' Triathlon Challenge

In October 2021, Bethanie Hall, Speech and Language Therapist for Donald Wilson House at St Richard's Hospital, set herself and 10 fellow therapists the challenge of completing a sprint triathlon consisting of a 5km run, 17km bike ride and 750m swim. Together they raised more than £730 to support neuro rehabilitation patients in their care.



Corporates Come Together

LYH was privileged to be selected as Charity Partner for the 2021 Adur and Worthing Business Awards. Attended and supported by local businesses on 12 November 2021, a fundraising draw on the evening raised a fantastic £3,350 to support our medical teams at St Richard's, Worthing and Southlands Hospitals.



Plenty of Pzazz

Made up of staff from across our local hospitals, the Pzazz Singers have been a long-time supporter of LYH. They came out to support Seth Wise, our fundraiser who is running the North Pole Marathon for us in 2023, singing at his running event held at Goodwood Motor Circuit. The group also went out into the community over the festive period, singing in Chichester high street raising £450.

Virtual Sky for our Breast Care Units

Total spent: £7,274.07

The Breast Care Unit at Worthing Hospital has an outstanding purpose built building dedicated to delivering a symptomatic and screening service. At St Richard's Hospital, the same service is based at the Chichester Treatment Centre in the Blackdown Suite.



“”

The room with our LED ceiling panel is where we hold consultations, carry out ultrasounds, perform biopsies and sometimes have to give difficult news too. For some breast care patients, there's anxiety about coming in to see us, and having this lovely illuminated ceiling panel with a beautiful blue sky helps to take their mind off things.”

Sue Huggett,
Senior Radiography Assistant,
St Richard's Hospital

Both environments are bright and inviting; however, the Breast Care team wanted to further enhance the five ultrasound rooms across both sites with decorative LED ceiling lighting to help support the patient experience during examinations.

Sue Huggett, Senior Radiography Assistant at St Richard's Hospital, said, “The room with our LED ceiling panel is where we hold consultations, carry out ultrasounds, perform biopsies and sometimes have to give difficult news too. For some breast care patients, there's anxiety about coming in to see us, and having this lovely illuminated ceiling panel with a beautiful blue sky helps to take their mind off things. It's a real talking point with patients when they step in the room.”

The ceiling panels are ultra-thin, low energy consumption and dimmable allowing radiologists to control the light emitted during procedures. Featuring different sky scenes including colourful hot air balloons and kite, these panels work well in medical spaces, offering a welcome distraction for patients.

Sue added, “This panel gives our staff a sense of the outdoors, and I've definitely benefited from looking off into this calming virtual sky after a challenging day.”

Ritual Washing Trolleys

Total Spent: £5,407.20

The mortuary service at St Richard’s and Worthing Hospitals is a vital part of the care given to patients who have sadly passed away in hospital. Our mortuary teams are considerate of every aspect of the deceased’s time in the mortuary and respectful of the families’ wishes too.

Nick Cartmel, Deputy Lead Anatomical Pathology Technologist, said, “Patient care and dignity doesn’t stop when a patient dies, and we go to great lengths to make sure we show care and sensitivity for relatives too when they come to the hospital to see their loved one. We know that the way we manage after death care can directly impact on the grieving process of families and friends and we strive to make this challenging time as positive as it can be.”

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Nick Cartmel, Deputy Lead Anatomical Pathology Technologist

To help make the mortuary service at our hospitals more responsive to the needs of local Muslim families, the Charity supported the purchase of two Ritual Washing Trolleys for both hospital sites. This facility is particularly poignant for members of the Muslim community who perform an Islamic tradition called Ghusl Mayyit after a loved one passes away. This involves family members performing a ritual washing of the deceased’s body followed by enshrouding in plain white cloth.

Nick added, “On the occasion that we are unable to release the deceased from the mortuary for such a preparation, we can now provide the opportunity for Muslim families to come to us to perform this ritual in the privacy and dignity of our relatives viewing room, and support this very important custom as part of our care.”



Home in Comfort

Total spent: £1,892.50

Staff at UHSussex work hard to ensure the care patients receive in our hospitals is the very best it can be, and this also extends to when it's time for a patient to go home. Following an assessment, family or carers are kept informed and given the opportunity to help manage and be involved with the patient's discharge and home care plan.

Unfortunately, some vulnerable patients don't have this kind of support outside of hospital, and require extra care and consideration during their discharge journey. This led to an idea developed by Richard Knowles, Transport and Laundry Manager, and Frances Usher Smith, Matron for Dementia at St Richard's Hospital. Frances said: "We often see patients who live alone, are homeless or don't have any loved ones nearby to provide suitable clean clothing to wear on the journey home from hospital. As part of the Trust's 'Respect' and 'Compassion' values, by providing warm clothes we'll continue to give our patients outstanding care as they leave us to return home and it will go a long way in maintaining their dignity too."

The Charity funded the 'Home in Comfort' initiative which was trialled at St Richards and Worthing Hospitals from 1 June to 1 December, providing patients with lightweight trousers and jumper sets to ensure they are appropriately dressed for their journey home. The hope is that the 'Home in Comfort' project will eventually become available to all in-patient wards Trust-wide.

This compliments 'Welcome Home' packs for patients, also funded by the Charity, containing essentials such as milk, bread and cheese for so patients have a few provisions to see them through on returning home.



Richard Knowles, Transport and Laundry Manager, and Frances Usher Smith, Matron for Dementia, hold the Home in Comfort clothing packs for vulnerable patients.

David Clayton-Evans, interim head of the charity at the start of the trial, said: "As an NHS charity, we look to support hospital projects that show a clear and direct benefit to our patients. We work closely with staff to identify ways donations given to us so generously by the local community can support the funding of upgraded medical equipment, improve hospital facilities and invest in the development of staff.

"In this case, enabling staff to provide dignified care for patients who do not have that support waiting at home is an incredibly worthwhile venture and has the full backing of the charity."

“““

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Frances Usher Smith, Matron for Dementia

Supporting families when they need it most

For families with babies and young children poorly in hospital, the worry can be emotionally draining. Creating spaces in our hospitals that provide visiting families with respite is vitally important. Here’s two of our projects that have made a real difference to patients and their loved ones on our children’s and neonatal wards at St Richard’s Hospital.

Garden-Themed Parents Room

Total spent: £1,934.08



A parents’ room at St Richard’s Hospital received a charity-funded makeover with a tranquil garden-themed wall mural taking centre stage. The room, which is situated on the children’s ward, is a space for parents to take time out by providing a self-catering facility to make a hot drink and meal or take a shower.

When the space was closed during the pandemic, ward play specialists, Kerry Brunnen and Shelly Hill, saw a perfect opportunity to give the space a much-needed revamp.

Kerry said, “When parents have a poorly child staying with us on the ward, they often don’t look after themselves properly. They’ll sit bedside for hours on end, skip meals or won’t want to trouble a member of staff for a drink to stay hydrated. This room is equipped with a kitchen, seating, TV and a shower room so they can step away from the ward environment and take back some ‘me time’. The response from parents, staff and patients has been overwhelmingly positive.”

The room has been upgraded with a new sofa and two chairs, a two-person dining table, TV, cutlery, crockery and a vibrant wall mural, inspired by West Dean gardens, painted by local artist, Chloe Dowsett of C.D. Sign and Design.

Chloe said, “On a personal level, this project on Howard Ward was a special one. I was actually born at St Richard’s in 1989 and my whole family live in the surrounding villages. The staff are always so thoughtful and I’ve always celebrated the care I have received here.”

Neonatal ‘Reflection Room’

Total spent: £5,044.49



From disused meeting room to tranquil space, the Charity supported the creation of a new ‘reflection room’ on the neonatal ward at St Richard’s Hospital.

The room, which housed just a table and a few chairs, is now a calm, quiet space for families to spend quality time together away from the busy nursery environment.

Hilary Sparkes, Ward Manager, said: “The renovation came as an unintended consequence of the pandemic. With many of our meetings being held virtually, the room was not being used, so we decided to transform it into a space that our families can really benefit from and take time and reflect, away from the busy nursery setting. The mural is a fabulous touch and the reference to Bosham Harbour and the rainbows are so beautifully captured.”

Once again, local artist, Chloe Dowsett, worked her magic on one of the blank walls creating a beautiful mural of nearby Bosham Harbour and a rainbow, a poignant symbol of hope celebrated throughout the COVID-19 response.

The room was officially opened by Dame Marianne Griffiths, Chief Executive, on 5 November 2021, which was also attended by Dr Maggie Davies, Chief Nurse, Dr Andy Heeps, Managing Director. A huge thank you to Quantum Electrical Distribution Ltd based in Chichester, who donated dimmer lights to further enhance the ambience and mood.

Staff Wellbeing Workshops

Total spent: £12,440



“““

The last year has been particularly draining emotionally as well as physically for everyone. So it has been lovely to step away from our normal routine and have a taste of rest and relaxation through these staff workshops. It's also been great to chat with colleagues about non-COVID related things while being creative. It really helps us all to feel appreciated and valued.”

Jackie Dominick, Deputy Head of Nursing

Staff welfare is of paramount importance to **LYH** and we've continued to fund a myriad of projects which support our frontline teams. A great example of this is the series of creative wellbeing workshops that more than 450 UHSussex staff took part in throughout the summer of 2021.

The workshops were led by the Trust's health and wellbeing team and run by ONCA, a Brighton based arts charity that bridges social and environmental justice issues. The charity was commissioned to deliver 'Emerge' a creative wellbeing project for UHSussex staff as part of 'Connect', the Public Art Programme for the 3Ts Redevelopment of the Royal Sussex County Hospital.

David Grantham, Chief People Officer, said, "We are running these workshops as a small gesture to staff to help them destress and relax as we know just how busy everyone is working, and what a stressful and difficult time everybody in the NHS has faced."

Set away from the clinical setting and making the most of outside space, staff were invited to take part in a host of activities, including creating artistic prints, sit with a cup of tea, cupcake or have a hand and neck massage in one of the wellbeing tents. Discreet psychotherapy sessions were also available for staff needing one-to-one support.

Jackie Dominick, Deputy Head of Nursing, said "The last year has been particularly draining emotionally as well as physically for everyone. So, coming here has been lovely to get out of our normal routine and have a bit of rest and relaxation. It's also been great to chat with colleagues about non-COVID related things while being creative. It really helps us all to feel appreciated and valued."

The workshops took place across four of the Trust's main hospital sites over eight days in July and August 2021, before moving to the smaller satellite sites. Funding was provided through a grant from the Charity's overarching organisation, NHS Charities Together, as part of a commitment to support staff throughout the pandemic.

Christmas cheer for staff

Total spent: £1,025.90



“““

It’s been heart-warming to know that some of the donations given to Love Your Hospital over the pandemic have provided us with new Christmas trees and decorations. Dressing our tree as a team has definitely cheered things up a little bit after such a difficult time.”

Pearl Green, Ward Sister for Fishbourne Ward at St Richard’s Hospital

Christmas is a time traditionally spent in the company of loved ones and the comfort of familiar surroundings. Being in hospital for the festive period can be challenging for patients, but also for staff, who work shifts across Christmas. As December 2021 rolled round, staff expressed a wish to create a warm and appealing atmosphere on the wards while also adhering to infection control directives due to the pandemic.

More than ever, the Charity recognised the need for a lift in morale for all on the wards particular after a second year of the pandemic. Following Trust guidance on Christmas decorations, the Charity worked with a selection of ward teams across St Richard’s and Worthing Hospitals to carefully select appropriate artificial Christmas trees and cleanable baubles to help sprinkle a little festive joy.

Pearl Green, Ward Sister for Fishbourne Ward at St Richard’s Hospital, said, “Public support for the NHS is high and patients and their families want to show support for staff, especially at Christmas. For many of us who work long and regular shifts, the ward can feel like a second home, so it’s been heart-warming to know that some of the donations given to LYH over the pandemic have provided us with new Christmas trees and decorations. Dressing our tree as a team has definitely cheered things up a little bit after such a difficult time.”

This support from the Charity complimented our ‘Gift of Thanks’ campaign which ran over Christmas inviting the local community to send messages of support to staff to help them feel appreciated for the outstanding care they give to patients all year round.



St Richard's Hospital staff gifted 'Wellbeing Garden'

One of the key findings from LYH's staff survey circulated during the pandemic was that upgraded staff-only spaces were highly coveted. As a result, creating places for staff to rest and relax away from wards, departments and public areas in the hospitals became a real focus for the Charity.



Virtual plan of Staff Wellbeing Garden by Andy Stedman Designs

In 2020, Andy Stedman Design, an award-winning local landscape and garden designer, initially came on board with a project to makeover an existing staff garden at St Richard's Hospital. The outside space had a few tables and benches, but was a bland and uninspiring area primarily used as secure staff bike shed.

Sadly, the funding earmarked for the project fell through putting the garden project at risk. Andy stepped in with his colleague Marc Morris, both of whom have a very personal connection to St Richard's Hospital, with the incredible offer of resurrecting the project to the tune of more than £200,000.

Andy and his team made phone calls and posted on social media to call in favours from local, national, and even European suppliers and contractors to donate their time, expertise and materials for free to help make this wonderful

garden design transition from paper to reality. In a short space of time, workman were on site to remove the existing lawn area, lift up old paving slabs and mark out zones for brand new seating and planting.

"This is a project very close to my heart," explains Andy Stedman. "I was born at St Richard's Hospital and visited A&E many times throughout my childhood following various rugby and skateboarding injuries. However, it wasn't until 2019, when my wife and I found ourselves in the neonatal unit here with our daughter who was born eight weeks early, when we saw firsthand how hard all the staff worked and how caring they were," he added.

"When we heard the garden needed transforming, my staff took it on and within 48 hours had reached out to our network of suppliers, contractors and partners in our showroom to get involved for free. We all know the hospital does so much for thousands of local people and we had costed this project up very early on, which came to more than £200,000. We then managed the concept design all the way through to how it has developed today."

The old staff garden before the makeover



Andy Stedman Designs Site Manager, Marc Morris, Chief Executive, Dame Marianne Griffiths, Imogen Stubbs and Andy Stedman



“““

Being outside in a garden, in nature is without doubt hugely regenerative – lowering feelings of stress and increasing feelings of wellbeing. We are proud and very grateful to have worked together with our local suppliers and contractors to bring this garden to life for staff at St Richard’s hospital and we are excited to see their reaction to the new space!”

Andy Stedman, Landscape Gardener

The new garden now boasts an open seated area paved with porcelain slabs, secure wooden-clad bike storage with ‘living roofs’ and is surrounded by feature planters featuring architectural trees and beds full of colourful perennials. There is an irrigation system installed and dusk-to-dawn lighting which illuminates the space for staff leaving late or arriving early for their shifts. The garden also has one large and two smaller shaded canopies costing £20,208, which were funded by donations to **LYH’s** Hospital Heroes COVID-19 Appeal.

On Friday 5th November 2021, chief executive, Dame Marianne Griffiths, officially opened the garden attended by Andy Stedman Design, local contractors and suppliers, the **LYH** team, St Richard’s staff and actor and writer Imogen Stubbs, a local advocate for the beauty and conservation of the Sussex area.

Commending colleagues at the Trust for their hard work and Andy Stedman and his team for their kindness and generosity, she said, “The pandemic has been really tough for our communities and the patients we serve, but also for our staff, who have continued to go above and beyond throughout these extraordinary times to make sure patients receive the best care possible. Giving this wonderful wellbeing garden to them feels all the more poignant as we stand here today.”

A huge thank you to the following companies who made this garden possible:

- Talasey** (Porcelain paving)
- All Green Group** (Clay pavers, aggregates and cement)
- In-Lite** (Lighting)
- Jewsons in Chichester** (Cement/plant hire)
- Fordingbridge** (Pegolas)
- Mobilane Europe** (Living roofs)
- A Place In the Garden** (Planters)
- Viridis Plants** (All plants)
- City Irrigation** (Irrigation system)
- South Coast Skips** (Skip hire)
- Covers Chichester** (Timber featheredge/fixings)
- Arbour Landscape Solutions** (Grout, primer and tile spacers)
- Feel Good Films** (Videography)
- Berni Visual** (Photography)
- Paul Cameron Landscapes**
- Groundwave Ltd**
- Utopia Landscapes Ltd**
- Gibbard and Sons Ltd**
- Ko Plumbing and Heating Ltd**
- J&H Construction Ltd**
- Wes Landscaping and Property Solutions Ltd**
- Outside Inside Garden and Property Maintenance Ltd**



South Downs Cycle Challenge

Total raised: £6,412



“““

A consultant would call my wife every day to explain and reassure her that they were doing everything that they could. Whilst having never treated patients for COVID-19 before, they didn't know what the prognosis would be. They had to tell my wife that she needed to be prepared that I might not survive”

Laurence Penn, COVID-19 Survivor

At 54-years old, Laurence Penn considered himself relatively fit for his age. The dad of two from Thakeham near Horsham, taught and trained in Jujitsu, went mountain biking, circuit training, swimming and took his dogs out for a walk every day. However, after becoming unwell with a fever, dry cough and shortness of breath in the early days of the pandemic, he was admitted to Worthing Hospital A&E in March 2020 with COVID-19. Two days later, after his conditioned worsened, he was transferred to the intensive care unit, put on a ventilator and placed in an induced coma for 29 days.

“A consultant would call my wife every day to explain and reassure her that they were doing everything that they could,” said Laurence. “Whilst having never treated patients for COVID-19 before, they didn't know what the prognosis would be. They had to tell my wife that she needed to be prepared that I might not survive.”

The intensive care staff at Worthing Hospital acted fast and enrolled Laurence onto a recovery drugs trial to try and understand why he had become so ill. He underwent a tracheotomy and was woken up in May. Despite living an active lifestyle before developing coronavirus symptoms, he'd dropped three stone in weight, couldn't walk properly, had heart problems and had sustained nerve damage to his tongue, left leg and vocal chords.

In the weeks and months that followed, Laurence underwent a rehabilitation programme supported by a team of respiratory physios, consultants, physiotherapists, district nurses, and speech and language therapists to get him back on the road to recovery. It was witnessing the tireless effort and positivity of all the NHS staff involved in his care that inspired him to

aim for a personal fitness goal and raise funds to thank the “utterly brilliant” hospital teams for their bravery and resilience.

On 31st March 2021, a year to the day Laurence was not expected to survive, he set off with two friends to cycle the South Downs Way from Winchester to Eastbourne. Ordinarily, the route would take an experience off-road cyclist two to three days to complete. Laurence wanted to cover the 160km of distance in just one. Faced with 12,600ft of climbing, 106 miles of steep hilly downland (that's about 3.5 marathons) and a variety of climbs and descents,

At the half way mark, friends and family, including daughter's Mischa and Yasmine, were there for moral support along with a surprise appearance from the Intensive Care team at Worthing Hospital who helped nurture Laurence back to health.

“Laurence had some very dark times and did really well to come through Covid. It's been nice to follow up on his progress through feedback from the consultants at the hospital, and Laurence's family too. Not that we ever expect any thanks at all, but what a lovely thing to do for Worthing Hospital. We couldn't miss the opportunity to come and cheer him on today.”

Steph Risebrow, Staff Nurse, Theatre Recovery
The original fundraising target was £3,000, but, after Laurence completed his South Downs Cycle Challenge within 24 hours, it more than doubled to more than £6,412 to help facilitate the provision of mental health and wellbeing support for doctors, consultants, nurses and physios.

Laurence said, “The training has been full on and in some pretty testing weather conditions, but I'm very excited to finally be doing the ride, supporting **LYH** in aid of Worthing Hospital. Without the amazing staff there, I wouldn't be here today. It's a credit to them that I am well enough to cycle it in a day!”



UHSussex staff honoured in ‘Victory’ Parade



“

I’ve never been to Goodwood Revival before and being part of the parade made it all the more memorable. It was quite emotional to see people in the crowd standing and clapping for us. It made me feel very appreciated and proud of my colleagues across the whole NHS.”

Andrea Field, Neonatal Nursery Nurse, St Richard’s Hospital

Seventy-five members of staff from across the UHSussex were invited to take part in a very special parade on Sunday 19th September 2021 at Goodwood Revival, to celebrate and recognise the contribution of local key workers and service people.

Joining more than 250 care professionals on the iconic Goodwood motor circuit in Chichester, including medical and non-medical volunteers from the vaccination centres, the group also marched alongside members of the police, ambulance, fire and rescue services as well as representatives from the armed forces and cadets.

The Victory parade recreated the celebrations that took place 75 years ago to commemorate

the end of the Second World War and give thanks to the service people and civilians who contributed to the war effort.

Andrea Field, Neonatal Nursery Nurse at St Richard’s Hospital said: “I’ve never been to Goodwood Revival before and being part of the parade made it all the more memorable. It was quite emotional to see people in the crowd standing and clapping for us. It made me feel very appreciated and proud of my colleagues across the whole NHS.”

Jenny Gilmore, Biomedical Scientist at Royal Sussex County Hospital and Princess Royal Hospital, said: “I was really excited to be selected to attend this amazing event at Goodwood. The atmosphere was amazing and the parade was really special to be a part of. Thank you so much to all of those involved in organising it, it was a great day and everyone really enjoyed themselves!”

Flanked by World War Two tanks and motorbikes, the parade party stopped on the Pit Straight as the Duke of Richmond addressed the crowds. Delivering a speech honouring key workers, he thanked them for their “dedication and tireless efforts” over the last 18 months.

Steve Crump, Director of Charities, said: “A huge thanks to Goodwood for gifting LYH with 75 pairs of tickets for staff and their loved ones to join in this poignant parade. Also, to our Divisional Directors for helping to select staff to join us. It’s a wonderful recognition of the hard work and dedication of staff across all our hospitals and a proud moment for all involved.”

Pupils fund gaming cart for children’s ward

Total raised: £922



Davison High School for Girls has a real focus on community action and has supported many local, national and international appeals over the years. The school, based in Worthing, has been a long-time supporter of LYH holding bake sales, Easter raffles and making scrubs to support to NHS staff during the pandemic.

Inspired by gaming carts on our children’s ward at St Richard’s Hospital, the Davison Community Prefect team wanted to raise funds to provide a cart for Bluefin Children’s Ward at Worthing Hospital too.

The gaming carts are from a charity called Rocking ‘R’ who have developed a specially adapted medical cart fitted with a Nintendo Switch and Xbox. The consoles are pre-loaded with the latest, age-appropriate games and can be played at the bedside, sitting or standing.

On 8th November 2021, the Community Prefect team took part in a 15km sponsored walk along the coast from Littlehampton to Worthing pier, and held ENCORE!, the school’s annual charity fundraising talent show, including singers, dancers and musical groups. The show took place on 2 March 2022 and, through ticket sales and a raffle on the evening, raised a brilliant total of £922.

Lizzie Hamilton, Community Lead for Davison High School said, “Our Community Prefects have been so committed to raising funds for a new gaming cart. As young people themselves, they recognise the value of gaming and how it can provide psychological and social support to children, especially when they are in unwell in hospital. A huge thank you to everyone who has supported us in aid of local patients.”

Board Directors of our Corporate Trustee

Our Board of Directors at University Hospitals Sussex NHS Foundation Trust ensure the Charity is supporting the objectives of the Trust and that we operate alongside the Trust, complementing its core work. All new Trustees receive an introduction to the Charity explaining their role in its operation. Those directly involved with the Charitable Funds Committee may receive additional specific training if required.

Non-Executive Directors



Alan McCarthy
Chair of the Executive Appointments and Remuneration Committee
(Chairman from 1-10-18, Term of Office to 31-03-24)



Patrick Boyle
Chair of the People Committee & Chair of the Systems & Partnerships Committee
(Deputy Chair from 1-6-21 Term of Office to 19-1-2024)



Joanna Crane
Chair of the Quality Committee
Senior Independent Director
(Term of Office to 30-6-2022)



Jon Furnmston
Chair of the Audit Committee
(Term of Office to 30-6-2022)



Lizzie Peers
Chair of the Sustainability Committee & Chair of Charitable Funds Committee
(Term of Office to 10-5-2023)



Jackie Cassell
Chair of the Patient Committee
(Term of Office to 31-3-2024)



Denise Holt
Non-Executive Director
(Term of Office 1-7-2021 to 7-3-2022)



David Curley
Non-Executive Director & Chair of the Trust's Audit Committee
(Term of Office from 1 July 2022 to 30 June 2025)



Lucy Bloem
Non-Executive Director
(Term of Office 1-9-2021 to 30-6-2024)



Kirstin Baker
Non-Executive Director
(Term of Office 1-4-2021 to 31-5-2021)



Claire Keatinge
Non-Executive Director
(Term of Office 1-7-2021 to 30-6-2024)



Mike Rymer
Non-Executive Director
(Term of Office 1-4-2021 to 31-05-2021)



Bindesh Shah
Non-Executive Director
(Term of Office from 1 July 2022 to 30 June 2025)



Lillian Philip
Associate Non-Executive Director
(Term of Office to 29-4-2023)
(Non-voting member of the board)

Executive Directors



Dame Marianne Griffiths
Chief Executive
 (to 31 March 2022)



Dr George Findlay
Chief Executive
 (from 1 June 2022
 previously Seconded to
 Medway NHS FT from
 30 April 2021)



Karen Geoghegan
Chief Financial Officer



Pete Landstrom
**Chief Delivery and
 Strategy Officer**
 (to 31 March 2022)



Dr Rob Haig
**Interim Chief
 Medical Officer**
 (from 1 September 2022)



Kate Slemeck
Managing Director – East
 (for the period 1 September
 2021 to 4 February 2022)



Professor William Roche
Interim Chief Medical Officer
 (for the period 1 May 2021 to
 31 December 2021)



Carolyn Morrice
Chief Nurse
 (for the period 1 April 2021
 to 31 August 2021)



Denise Farmer
**Culture and Organisation
 Development Director**
 Director (non-voting
 member of the Board to
 31 March 2022)



Dr Maggie Davies
Chief Nurse



David Grantham
Chief People Officer
 (from 14 July 2021)



Dr Andy Heeps
**Deputy Chief Executive &
 Chief Operating Officer**
 (previously interim CEO from
 1 April 2022 until 31 May 2022)



Dr Charlotte Hopkins
Chief Medical Officer
 (from 1 January 2022
 until 31 August 2022)



Darren Grayson
**Chief Governance
 Officer**
 (from 14 July 2021)

Structure, Governance and Management

Love Your Hospital (LYH) was formed and registered in 2009 when Royal West Sussex NHS Trust merged with Worthing and Southlands Hospitals NHS Trust.

The Board of University Hospitals Sussex NHS Foundation Trust is the Corporate Trustee for **LYH**, while the Charitable Funds Committee is responsible for overseeing the day-to-day management of **LYH** funds.

Members of the Charitable Funds Committee are appointed by the Board and in 2021/22 consisted of two Non-Executive and two Executive directors of UHSussex.

The governing documents of **LYH** are the St Richard's Hospital Governing Document, dated 29 August 1995, the Worthing and Southlands Hospitals Governing Document, dated 19 May 1995 and the new Declaration of Trust, published when the previous charities merged and amended by supplemental deed on 28 August 2009.

Corporate Trustee

From 1 April 2017, the Western Sussex Hospitals NHS Foundation Trust took on responsibility for the operation of Brighton and Sussex University Hospitals NHS Trust (BSUH) under a three year management contract. On 1 April 2021, the corporate trustee, Western Sussex Hospitals NHS Foundation Trust (WSHFT) acquired the assets, liabilities and operations of Brighton and Sussex University Hospitals NHS Trust, forming University Hospitals Sussex NHS Foundation Trust through merger by acquisition under section 56A of the NHS Act 2006.

With effect from 1 April 2021, the Board of Directors of University Hospitals Sussex NHS Foundation Trust act as the corporate trustee of both Western Sussex Hospitals Charity operating as **Love Your Hospital** (Registered Charity No. 1049201) and Brighton and Sussex University Hospitals NHS Trust Charitable Fund (Registered Charity No. 1050864).

The Board of Directors of University Hospitals Sussex NHS Foundation Trust act as the corporate trustee of the charity, the ultimate controlling party.

Accounting

The accounting records and day-to-day administration of the funds are dealt with at the Charitable Trust office and the Finance office located at St Richard's Hospital.

The Charity's Annual Report and Financial Accounts for the year ended 31 March 2022 have been prepared by the Corporate Trustee in accordance with Part 8 of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. The Charity's report and accounts include all the separately established funds for which UHSussex is the sole beneficiary.

Pages 18 and 19 show the members of University Hospitals Sussex NHS Foundation Trust Board for all or part of 1 April 2021 until 31 March 2022 (i.e. the accounting period).

Charitable Funds Committee and Meetings

The Charitable Funds Committee is chaired by a nominated non-Executive Director. The structure of the Committee also includes a further nominated non-Executive Directors, a Director of Finance, and a Director of Organisational Development and Leadership (the Lead Officer for the Committee).

In the absence of the chair, the Committee is chaired by the Chairman of the Western Sussex Hospitals NHS Foundation Trust.

Meetings

The Committee meets at least quarterly, and minutes are presented to the Trust Board.

Function of the Charitable Funds Committee

The Charitable Funds Committee has oversight of the financial and functional activities of LYH, but delegates the day-to-day running of the Charity to the Head of Charity.

The Committee's responsibilities include:

- appointing and supervising managers of the Charity funds
- determining, reviewing and monitoring the Reserves and Investment policies
- undertaking an annual assessment of risks facing the Charity
- determining the level of expenditure which the Head of Charity can authorise and the level which the Charitable Funds Committee can authorise. Sums above these levels are to be authorised by the Corporate Trustee (The Trust Board)
- ensuring expenditure complies with any terms, conditions or restrictions applicable to the fund of the Charitable Trust from which it is drawn
- monitoring the management of the funds of the Charity to ensure the proper use of the funds, and administrative efficiency
- reviewing the accounts of all charity funds
- ensuring that the accounts of the Charity are examined annually and prepared in compliance with the requirements of the Charity Commission
- ensuring that the accounts and the annual return are submitted to the Charity Commission within the timescales laid down by the Commission
- overseeing the responsible management of the Charity's budget.

Grant Making and Reserves Policies

Grant Making Policy

Grants are made from the Charity's funds for wards and departments. These funds are overseen by Fund Managers who make recommendations on how to spend the money within their area within the terms of the donation and the Fund. Fund Managers' recommendations are subject to approval by Capital Investment Group and the Medical Equipment Committee where appropriate for equipment grants and in addition to full business case scrutiny for larger sums.

Reserves Policy

Under SORP 2015, charitable reserves are identified as income which becomes available to the Charity and is to be spent at the Trustee's discretion in furtherance of any of the Charity's objectives but which is not yet spent, committed or designated.

The definition of 'reserves' should exclude:

- Endowment funds
- Restricted funds
- Designated funds.

The majority of our income is classified as designated funds, for the benefit of specific wards and departments.

Each ward and department is expected to have an expenditure plan, which is updated regularly. The funds are closely and regularly monitored, ensuring they are spent within a reasonable period of time. In line with the Charity Commission's guidance, a separate Reserves Policy is not required for designated funds. The policy of the Trustee is to spend these monies in accordance with the plans of expenditure as quickly as possible, unless there is a need to save monies for a major purchase. For unrestricted funds, the policy of the Charity is to hold a minimum equivalent to six months operational costs for the Charity.

Unrestricted and undesignated funds allow much more flexibility, and these funds enable **LYH** to support the Trust's strategic aims. Where possible, we encourage generic giving. The Trustee reviews the balance of funds on a regular basis.

Reserve Balances as at 31 March 2022:

- Restricted Reserves £212,000
- Designated Reserves £1,894,000
- Free Unrestricted Reserves £1,303,000
- Total Reserves £3,409,000

The Charity Reserve Policy is to hold minimum reserves equivalent to six months operational costs. The final operational reserve balance was £1,303,000 as at 31 March 2022 giving a surplus of £1,133,000 above minimum reserves which provides a buffer in the event of a future drop in income.

Funds and Risk Management

Ward and Department Designated Funds

Ward and Department Funds have authorised signatories in place and each Fund has a nominated Fund Holder, and two other signatories, all of whom hold a contract of employment with University Hospitals Sussex NHS Foundation Trust or an honorary contract.

Funds

The Charitable Funds Committee has delegated authority for the requisition and authorisation of expenditure. All applications for funding must meet public benefit, be entirely charitable and must meet the Charity's objectives. Bids of up to £4,999 may be authorised by the Fund Holder but are then ratified by the Director of Charity. The following level of sign off are agreed:

- Up to £4,999 Authorised by Fund Holder
- Between £5,000 and £9,999 Authorised by Director of Finance
- £10,000 and £49,999 must be approved by the Committee
- Above £50,000 approval is required from the Board.

Risk Management

Love Your Hospital like all charities has a responsibility to ensure it is aware of, and mitigates against any significant risks. As such **LYH** has developed a comprehensive risk register.

The **LYH** risk register is divided into key areas covering Operational, Financial and Governance risk. This risk register identifies all possible risks to the charity, the potential impact if those risks are realised and the steps we have put in place to reduce those risks. With risk comes opportunity and we are incredibly grateful to our community for demonstrating to us how much they really do love their hospital.

Investments

The Charity manages its investment risks by retaining expert advisors and operating an investment policy that provides for a high degree of diversification of holdings within investment asset classes. All investments were made in companies listed on a UK stock exchange or incorporated in the UK and therefore all investments are treated as investment assets in the UK. Restricted appeals to fund specific equipment or assets are held on notice deposit or overnight on the money markets in accordance with the Trustees' Investment Policy.

The Charity does not make use of derivatives and similar complex financial instruments as it takes the view that investments are held for their longer term yield total return. Typically investments are held for a minimum of five years in accordance with the Trustees' Investment Policy in order to mitigate short-term impacts of market movements.

Whilst the Charity absolutely aims to spend accumulated funds as quickly as possible in line with the priority of the Trust, where plans take longer to mature we always invest funds wisely.

Statement of Trustee's Responsibility

The Trustee is responsible for preparing the Trustee's Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales/ Northern Ireland requires the trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustee is required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP 2019 (FRS 102).
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Confirmation to auditors

The Trustee confirms that they have taken steps that they ought to have taken to make themselves aware of any information needed by the Charity's auditor for the purposes of their audit and to establish that the auditor is aware of that information. The Trustee is not aware of any other information of which the auditor should be aware.

Approved by the Trustee and signed on their behalf by:

Signed



Name **Lizzie Peers**

Role **Chair of the Charitable Funds Committee**

Dated 10 November 2022

Independent Auditor's Report

to the Trustee of Western Sussex Hospital Charity

Opinion

We have audited the financial statements of Western Sussex Hospitals Charity and Related Charities ("the charity") for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustee's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustee with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Trustee's Annual Report, other than the financial statements and our auditor's report thereon. The Trustee is responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether

the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2011 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustee's report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustee

As explained more fully in the Trustee's responsibilities statement, the Trustee is responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustee either intends to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities,

Independent Auditor's Report *continued*

to the Trustee of Western Sussex Hospital Charity

outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Capability of the audit in detecting irregularities, including fraud
Based on our understanding of the Charity and industry, and through discussion with the Trustee and other management (as required by auditing standards), we identified that the principal risks of non-compliance with laws and regulations related to health and safety and anti-bribery. We considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and Charities Statement of Recommended Practice (FRS 102) 2019. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to posting inappropriate journal entries to increase revenue or reduce expenditure and management bias in accounting estimates and judgemental areas of the financial statements. Audit procedures performed by the engagement team included:

- Discussions with management and assessment of known or suspected instances of non-compliance with laws and regulations and fraud; and
- Identifying and assessing the design effectiveness of controls that management has in place to prevent and detect fraud; and
- Challenging assumptions and judgements made by management in its significant accounting estimates; and
- Confirmation of related parties with management, and review of transactions throughout the period to identify any previously undisclosed transactions with related parties outside the normal course of business; and
- Reading minutes of meetings of those charged with governance; and
- Review of significant and unusual transactions and evaluation of the underlying financial rationale supporting the transactions

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis

for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustee.
- Conclude on the appropriateness of the Trustee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation (i.e. gives a true and fair view).

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's Trustee, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Charity's Trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustee as a body, for our audit work, for this report, or for the opinions we have formed.



Kreston Reeves LLP
Chartered Accountants
Statutory Auditor
Chichester

Date **2 December 2022**

Kreston Reeves LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Statement of Financial Activities

Year ended 31 March 2022					
Note	Unrestricted Funds £'000	Restricted Funds £'000	Total Funds 2022 £'000	Total Funds 2021 £'000	
Income from:					
Donations and legacies	4	1,232	2	1,234	622
Other trading activities	5	91	41	132	367
Investments	7	39	-	39	43
Total income		1,362	43	1,405	1,032
Expenditure on:					
Raising Funds	8	(63)	-	(63)	(56)
Charitable Activities:					
Purchase of new equipment	9	(136)	-	(136)	(101)
Building and refurbishment	9	(52)	-	(52)	(91)
Patient education and welfare	9	(71)	(1)	(72)	(112)
Staff education and welfare	9	(379)	(86)	(465)	(370)
Total charitable activities		(638)	(87)	(725)	(674)
Total expenditure		(701)	(87)	(788)	(730)
Net Gains & (losses) investments	16	(42)	-	(42)	185
Net income/(expenditure)		619	(44)	575	487
Transfers between funds		-	-	-	-
Net movement in funds		619	(44)	575	487
Reconciliation of funds					
Total funds brought forward		2,578	256	2,834	2,347
Total funds carried forward		3,197	212	3,409	2,834

Balance Sheet

as at 31 March 2022

	Note	Unrestricted Funds £'000	Restricted Funds £'000	Total Funds 2022 £'000	Prior Year Funds 2021 (Restated) £'000
Fixed Assets					
Investments	16	1,520	41	1,561	1,603*
Total Fixed Assets		1,520	41	1,561	1,603
Current Assets					
Debtors	17	1,070	–	1,070	254
Cash and cash equivalents	18	866	171	1,037	1,135*
Total current assets		1,936	171	2,107	1,389
Liabilities					
Creditors falling due within one year	19	(253)	–	(253)	(152)
Deferred Income	19	(6)	–	(6)	(6)
Total current liabilities		(259)	–	(259)	(158)
Net current assets/(liabilities)		1,677	171	1,848	1,231
Net assets		3,197	212	3,409	2,834
The funds of the charity:					
Restricted income funds	20	–	212	212	256
Unrestricted income funds	20	3,197	–	3,197	2,578
Total Charity Funds		3,197	212	3,409	2,834

*Restated as a result of reclassification of cash held within Investment Portfolio from Cash & Cash Equivalents to Fixed Asset Investments.

The notes at pages 30 to 41 form part of these accounts.

The financial statements were approved by the Trustee and authorised for issue on and signed on their behalf by:

Signed



Name Lizzie Peers
Trustee

10 November 2022

Reconciliation of net income/(expenditure) to net cash flow from operating activities

	Note	2022 £'000	2021 £'000
Net Income/(expenditure) for 2021/22 (as per the Statement of Financial Activities)		575	487
Adjustments for:			
(Gains)/losses on investments	16	42	(185)
Dividends, interest and rents from investments	7	(39)	(43)
(Increase)/decrease in debtors		(816)	137
Increase/(decrease) in creditors		101	82
Net cash provided by (used in) operating activities		(137)	478

Statement of Cash Flows for the year ending 31 March 2022

	Note	Total 2022 £'000	Total 2021 (Restated) £'000
Cash flows from operating activities:			
Net cash provided by (used in) operating activities		(137)	478
Cash flows from investing activities:			
Dividends and interest from investments	7	39	43
Proceeds from sale of investments	16	1,645	447
Purchase of investments	16	(1,645)	(440)*
Net cash provided by (used in) investing activities		39	50
Change in cash and cash equivalents in the reporting period		(98)	528*
Cash and cash equivalents at the beginning of the reporting period		1,135	607*
Cash and cash equivalents at the end of the reporting period	18	1,037	1,135

*Restated as a result of reclassification of cash held within Investment Portfolio from Cash & Cash Equivalents to Fixed Asset Investments.

Notes to the Accounts

1. Accounting Policies

On 1 April 2021, the corporate trustee, Western Sussex Hospitals NHS Foundation Trust (WSHFT) acquired the assets, liabilities and operations of Brighton and Sussex University Hospitals NHS Trust through merger by acquisition under section 56A of the NHS Act 2006 with Western Sussex Hospitals NHS Foundation Trust being renamed University Hospitals Sussex NHS Foundation Trust (UH Sussex).

With effect from 1 April 2021 the Board of Directors of University Hospitals Sussex NHS Foundation Trust act as the corporate trustee of both Western Sussex Hospitals Charity (registered charity no. 1049201) and Brighton and Sussex University Hospitals NHS Trust Charitable Fund (registered charity no. 1050864).

a) Basis of preparation

The financial statements have been prepared on a going concern basis under the historic cost convention, with the exception of investments which are included at fair value, and on an accruals basis. The COVID-19 pandemic has had an impact on the charity's fundraising income although this is partially offset by restricted income from the NHS Charities Together national appeal. As a grant making charity with few on-going commitments, this will impact on the new grants that can be made in the short term rather than affecting the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

As we move forward, we are about to enter a period of change as the **LYH** charity readies for its merger with BSUH Charity, the dedicated charity for four hospitals across Brighton and Haywards Heath: The Royal Sussex County, Princess Royal, Sussex Eye and Royal Alexandra Children's hospitals. This merger has come about as a result of the wider Trust amalgamation and has been approved by the Corporate Trustees of the both Trust charities. To this end, the **LYH** team will be working with its BSUH Charity colleagues to build an all-new Trust wide charity; one that will continue to support the Worthing, St Richard's and Southlands Hospitals whilst also supporting the greater Trust-wide enhancements to patient and staff experience.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £'000. The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the FRS 102, the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2016. The charity constitutes a Public Benefit Entity under FRS 102.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been applied consistently to all years unless otherwise stated.

b) Funds structure

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. Where the restriction requires the gift to be invested to produce income but the Corporate Trustee has the power to spend capital, it is classified as an expendable endowment.

Unrestricted funds comprise those funds which the Corporate Trustee is free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds which relate to specific wards or departments and where the Corporate Trustee, at their discretion, have created a fund for a specific purpose. These are kept separate to ensure that monies collected for each department are used for that department. Where the donor has made known their non-binding wishes, the donation is placed in these funds.

c) Income

All income is recognised once the charity has entitlement to the resources, it is probable that the income will be received and the monetary value of income can be measured with sufficient reliability.

d) Income from legacies

Legacies are accounted for as income either upon receipt or where the receipt of the legacy is probable and the amount can be measured with sufficient reliability. A legacy receipt is considered to be probable once there has been a grant of probate, confirmation has been received from the representatives of the estate(s) that there are sufficient assets to enable the legacy to be paid and once all conditions attached to the legacy have been fulfilled.

Material legacies which have been notified but not recognised as income in the Statement of Financial Activities are disclosed in a separate note to the accounts with an estimate of the amount receivable.

e) Expenditure

Expenditure is recognised when a liability is incurred and the liability is deemed to be of a charitable nature. Grant commitments are recognised when a constructive obligation arises that results in payment being unavoidable.

Grants are only made to related or third party NHS bodies and non NHS bodies in furtherance of the charitable objects of the funds. A liability for such grants is recognised when approval has been given by the Trustee or by the panel of signatories who has delegated authority from the Trustee to approve expenditure up to £10,000.

Contractual arrangements are recognised as goods or services supplied.

Notes to the Accounts *continued*

f) Irrecoverable VAT

Irrecoverable VAT is charged against the category of expenditure for which it was incurred.

g) Allocation of overheads and support

Overhead and support costs have been allocated as a direct cost or apportioned on an appropriate basis (refer to note 12) between Charitable Activities and Raising Funds. Once allocation and/or apportionment of overhead and support costs has been made between Charitable Activities and Raising Funds, the cost attributable to Charitable Activities is apportioned across those activities in proportion to total spend.

h) Expenditure on raising funds

The costs of raising funds includes the cost of generating donations, legacies, fundraising and lottery income and the cost of investment management.

i) Expenditure on Charitable activities

Costs of charitable activities comprise all the costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and an apportionment of overhead and support costs as shown at note 12.

j) Governance costs

Governance costs comprise all costs incurred in the governance of the charity. These costs include costs related to statutory audit and subscriptions.

k) Fixed assets

The Charity holds no property, equipment or heritage assets.

Quoted stocks and shares are initially recognised at fair value which is normally the transaction price excluding transaction costs. Subsequently they are measured at fair value at the balance sheet date. The Statement of Financial Activities includes net gains and losses arising on revaluation and disposals throughout the year.

l) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening market value (purchase date if later). Due to high market volatility, the gains or losses are assigned to a specific fund for each site and are not apportioned to individual funds.

m) Unrealised gains and losses

Unrealised gains and losses are calculated as the difference between the market value at the year end and the opening market value (or date of purchase if later). Due to high market volatility, the gains or losses are assigned to a specific fund for each site and are not apportioned to individual funds.

n) Pensions

The Trustees do not employ any staff directly however there are pension costs associated with the recharge of Salaries from UH Sussex.

o) Pooling scheme

An official pooling scheme is operated for investments relating to the funds managed by UH Sussex. The scheme was re-registered with the Charity Commission on 29 March 2004.

p) Apportionment of interest and dividends

Interest and dividends are held in a specific fund for each site.

q) Debtors and creditors receivable

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

r) Judgements and key sources of estimation uncertainty

In applying the above accounting policies, the Trustee is required to make judgements and estimates. The key judgements applied in these financial statements are in determining the allocation of funds as restricted or designated. The key sources of estimation uncertainty relate to the recognition of income from legacies where the actual amount received may differ from that initially recognised.

Notes to the Accounts *continued*

2a Unrestricted funds – Statement of Financial Activity for the year ended 31 March 2022 Comparator

	Note	Year ended 31 March 2022 Unrestricted Funds £'000	Year ended 31 March 2021 Unrestricted Funds £'000
Income from:			
Donations and legacies	4	1,232	618
Other trading activities	5	91	56
Investments	7	39	43
Total income		1,362	717
Expenditure on:			
Raising Funds	8	(63)	(56)
Charitable Activities:			
Purchase of new equipment	9	(136)	(101)
Building and refurbishment	9	(52)	(91)
Patient education and welfare	9	(71)	(90)
Staff education and welfare	9	(379)	(292)
Total charitable activities	9	(638)	(574)
Total expenditure		(701)	(630)
Net Gains & (losses) investments		(42)	185
Net income/(expenditure)		619	272
Transfers between funds		–	–
Net movement in funds		619	272
Reconciliation of funds			
Total funds brought forward		2,578	2,306
Total funds carried forward		3,197	2,578

Notes to the Accounts *continued*

2a Unrestricted Funds – Balance Sheet as at 31 March 2022

	Note	Year ended 31 March 2022 Unrestricted Funds £'000	Year ended 31 March 2021 Unrestricted Funds (Restated) £'000
Fixed Assets			
Investments	16	1,520	1,562*
Total Fixed Assets		1,520	1,562
Current Assets			
Debtors	17	1,070	254
Stock		–	–
Cash and cash equivalents	18	866	920*
Total current assets		1,936	1,174
Liabilities			
Creditors falling due within one year	19	(253)	(152)
Deferred Income	19	(6)	(6)
Total current liabilities		(259)	(158)
Net current assets/(liabilities)		1,677	1,062
Total assets less current liabilities		3,197	2,578
Total Unrestricted income funds		3,197	2,578

*Restated as a result of reclassification of cash held within Investment Portfolio from Cash & Cash Equivalents to Fixed Asset Investments.

Notes to the Accounts *continued*

2b Restricted funds – Statement of Financial Activity for the year ended 31 March 2022 Comparator

	Note	Year ended 31 March 2021 Restricted Funds £'000	Year ended 31 March 2020 Restricted Funds £'000
Income from:			
Donations and legacies	4	2	4
Other trading activities	5	41	311
Investments	7	–	–
Total income		43	315
Expenditure on:			
Raising Funds	8	–	–
Charitable Activities:			
Purchase of new equipment		–	–
Patient education and welfare	9	(1)	(22)
Staff education and welfare	9	(86)	(78)
Total charitable activities	9	(87)	(100)
Total expenditure		(87)	(100)
Net Gains & (losses) investments		–	–
Net income/(expenditure)		(44)	215
Transfers between funds		–	–
Net movement in funds		(44)	215
Reconciliation of funds			
Total funds brought forward		256	41
Total funds carried forward		212	256

Notes to the Accounts *continued*

2b Restricted Funds – Balance Sheet as at 31 March 2022

	Note	Year ended 31 March 2022 Restricted Funds £'000	Year ended 31 March 2021 Restricted Funds £'000
Fixed Assets			
Investments	16	41	41
Total Fixed Assets		41	41
Current Assets			
Debtors	17	–	–
Stock		–	–
Cash and cash equivalents	18	171	215
Total current assets		171	215
Liabilities			
Creditors falling due within one year	19	–	–
Deferred Income	19	–	–
Total current liabilities		–	–
Net current assets/(liabilities)		171	215
Total assets less current liabilities		212	256
Total Restricted income funds		212	256

Notes to the Accounts *continued*

3. Related Party Transactions

The Board of Directors of UH Sussex acts as the corporate trustee for the charity.

None of the members of UH Sussex's Board of Directors or parties related to them has undertaken any transactions with the charity or received any benefit from the charity in payment or in kind. These directors received no honoraria or emoluments in the year. No expenses have been paid by the charity to these directors.

UH Sussex makes a number of clerical and transaction services available to the charity, by agreement with the trustee. These include fundraising, administrative and finance support services at a cost of £251k in 2021/22 and £221k in 2020/21. These costs are included within support costs – see note 12.

University Hospitals Sussex NHS Foundation Trust is the main creditor and debtor of the charity - see notes 17 and 19.

4. Income from donations and legacies

	Unrestricted funds £'000	Restricted funds £'000	2022 Total £'000	2021 Total £'000
Donations from individuals	280	2	282	452
Corporate donations	10	–	10	67
Legacies	942	–	942	103
Total	1,232	2	1,234	622

There were 5 material legacies for £2,000 and over received during the year. See note 21.

5. Analysis of income from other trading activities

	Unrestricted funds £'000	Restricted funds £'000	2022 Total £'000	2021 Total £'000
Lottery income	30	–	30	32
Fundraising events	61	41	102	335
Total	91	41	132	367

6. Role of volunteers

Volunteers add significant benefit to the charity, without them we would not be able to deliver the breath of support for the trust that we do. Like all charities, the charity is reliant on a team of volunteers to assist in the running of the charity. Our volunteers perform the following roles:

- **Fundholders** – staff who manage how the charity's designated funds should be spent. These funds are earmarked by the trustees to be spent for a particular purpose or in a particular ward or department. Each fund advisor has delegated powers to spend the designated funds that they manage in accordance with the trustee's wishes.
- **Fundraisers** – there are a number of local individuals who actively fundraise for the charity by holding events such as coffee mornings, sponsored walk/runs, collection tins, fundraising BBQ's, etc. Albeit during the COVID-19 pandemic many of these events were postponed or scaled back to meet government guidelines in place at the time.

7. Gross investment income

	Unrestricted funds £'000	Restricted funds £'000	2022 Total £'000	2021 Total £'000
Fixed asset equity and similar investments	39	–	39	43
Total	39	–	39	43

Notes to the Accounts *continued*

8. Analysis of expenditure on raising funds

	Unrestricted funds £'000	Restricted funds £'000	2022 Total £'000	2021 Total £'000
Lottery payouts	(14)	–	(14)	(14)
Service charges	(1)	–	(1)	(8)
Fund raising events	(11)	–	(11)	–
Support costs	(37)	–	(37)	(34)
Total	(63)	–	(63)	(56)

9. Analysis of charitable expenditure

The Charity did not undertake any direct charitable activities on its own account during the year. All of the charitable expenditure was in the form of grant funding in both the current and prior year. Of the grants made, £87k was from restricted funds. Grants were approved in favour of UH Sussex for the benefit of patients and staff.

Charitable Activities	Grant funded activity £'000	Support costs £'000	2022 Total £'000	2021 Total £'000
Purchase of new equipment	(94)	(42)	(136)	(99)
Building and refurbishment	(36)	(16)	(52)	(90)
Patient education and welfare	(50)	(22)	(72)	(113)
Staff education and welfare	(321)	(144)	(465)	(372)
Total	(501)	(224)	(725)	(674)

10. Analysis of Grants

The charity does not make grants to individuals. All grants are made to UH Sussex to provide for the care of NHS patients and for the education and welfare of its staff. These are granted in furtherance of our charitable aims. The total cost of making grants including support costs, is disclosed on the face of the Statement of Financial Activities and the actual funds spent on each category of charitable activity is disclosed in note 9.

The trustee operates a scheme of delegation for charitable funds under which fund managers manage their funds in accordance with the directions set out by the trustee. Funds managed in this way represent ongoing activities and it is not possible to segment these activities into discrete individual grant awards. The total value of grants awarded is £501k (20/21: £478k) as shown in note 9.

11. Movements in funding commitments

	Current Liabilities 2022 £'000	Non-current Liabilities 2022 £'000	Total Liabilities 2022 £'000
Opening balance at 1 April	152	–	152
Additional commitments made during the year	1,630	–	1,630
Amounts paid during the year	(1,529)	–	(1,529)
Closing balance at 31 March 2022	253	–	253

Notes to the Accounts *continued*

12. Allocation of support costs and overheads

Support and overhead costs are allocated between raising funds and charitable activities. Governance costs are those support costs which are related to the strategic management of a charity.

The basis of allocation used are as follows:

Time: based on the timesheets produced by the staff

Direct allocation: where a cost is wholly attributable to a particular activity.

	Raising Funds £'000	Charitable Activities £'000	2022 Total £'000	2021 Total £'000	Basis
External audit	–	10	10	9	Direct Allocation
Investment costs	–	10	10	7	Direct Allocation
Governance	–	20	20	16	
Finance administration	–	49	49	48	Direct Allocation
Charity office	35	149	184	157	Time (%)
Miscellaneous	2	6	8	9	Time (%)
Total	37	224	261	230	

13. Trustee's remuneration, benefits and expenses

The Board of Directors of UH Sussex act as the corporate trustee of the charity. Their services are provided at no cost to the charity.

14. Analysis of staff costs and remuneration of key management personnel

	2022 Total £'000	2021 Total £'000
Salaries and wages	182	164
Social Security costs	20	17
Employers pension contribution	26	22
Total	228	203

The charity does not directly employ staff. The Charities team and the Finance staff are employees of UH Sussex, and their cost is recharged to the charity.

The average head count during the year was 9 (9 in 2020/21) and the average number of full time equivalent employees during the year was 4.83 (4.87 in 2020/21). The employees were involved in providing support services to charitable activities.

No employees received employee benefits of more than £60,000 in the current or preceding year.

The charity considers the members of the Board of Directors of UH Sussex (the corporate trustee) to be its key management personnel. As stated in note 13, their services are provided at no cost to the charity.

15. Auditor's remuneration

The Auditor's remuneration for the 2021/22 audit is at £8,250 net of VAT (£7,725 net of VAT in 2020/21).

The amount included within the Governance costs is the gross value of £9,900.

Notes to the Accounts *continued*

16. Fixed Asset Investments

Movement in fixed asset investment

	31 March 2022 Total £'000	31 March 2021 Total (Restated) £'000
Market value brought forward	1,603	1,425*
Add: additions to investment at cost	1,645	440*
Less: disposals at carrying value	(1,645)	(447)
Add: net gain/(loss) on revaluation	(42)	185
Market value as at 31 March	1,561	1,603

Fixed asset investment by type

	31 March 2022 Total £'000	31 March 2021 Total (Restated) £'000
Fixed Interest Funds	996	869
Equities	228	207
Unit/Investment Trust	226	481
Cash held for reinvestment	111	46*
Total	1,561	1,603

All investments are carried at their fair value.

Fixed asset investment by fund type

	31 March 2022 Total £'000	31 March 2021 Total (Restated) £'000
Unrestricted funds	1,520	1,562*
Restricted funds	41	41
Total	1,561	1,603

*Restated as a result of reclassification of cash held within Investment Portfolio from Cash & Cash Equivalents to Fixed Asset Investments.

17. Analysis of current debtors

	31 March 2022 Total £'000	31 March 2021 Total £'000
Debtors under 1 year		
Debtors – Owed by UH Sussex	150	2
Accrued income	920	252
Total	1,070	254

18. Analysis of cash and cash equivalents

	Unrestricted Funds £'000	Restricted Funds £'000	31 March 2022 Total £'000	31 March 2021 Total (Restated) £'000
Cash held on deposit	609	–	609	579
Cash held at bank	257	171	428	556*
Total	866	171	1,037	1,135*

*Restated as a result of reclassification of cash held within Investment Portfolio from Cash & Cash Equivalents to Fixed Asset Investments.

The cash held on deposit are sums held on interest bearing deposits with Charities Aid Foundation (CAF) bank.

Notes to the Accounts *continued*

18. Analysis of cash and cash equivalents *continued*

	1 April 2021 Total (Restated) £'000	Cash flows £'000	At end of year 31 March 2022 Total £'000
Reconciliation of cash flows to net debt			
Cash	579	30	609
Cash equivalents	556	(128)	428
	1,135	(98)	1,037
Loans falling due within one year	-	-	-
Total	1,135	(98)	1,037

19. Analysis of liabilities

	31 March 2022 Total £'000	31 March 2021 Total £'000
Creditors under 1 year		
Creditors – for grants owed to UH Sussex	(245)	(141)
Accruals – for grants owed to UH Sussex	(8)	(11)
Deferred income – lottery subscriptions	(6)	(6)
Total	(259)	(158)

There are no creditors falling due after more than 1 year.

20. Analysis of charitable funds

	Balance at 1 April 2021 £'000	Income £'000	Expenditure £'000	Transfers £'000	(Gains) and losses £'000	Balance at 31 March 2022 c/fwd £'000
Material funds						
Restricted funds						
Fernhurst Appeal	(41)	(2)	-	-	-	(43)
NHS Charities Together	(215)	(41)	87	-	-	(169)
Total Restricted Funds	(256)	(43)	87	-	-	(212)
Unrestricted Funds						
Designated Funds						
Cancer Funds	(193)	(44)	18	-	-	(219)
Cardiac Funds	(271)	(7)	-	-	-	(278)
Diabetic Funds	(172)	(2)	1	-	-	(173)
Lottery Fund	(218)	(29)	14	-	-	(233)
Others	(1,053)	(116)	178	-	-	(991)
	(1,907)	(198)	211	-	-	(1,894)
General Fund	(671)	(1,164)	490	-	42	(1,303)
Total Unrestricted Funds	(2,578)	(1,362)	701	-	42	(3,197)
Grand Total	(2,834)	(1,405)	788	-	42	(3,409)

Notes to the Accounts *continued*

Details of Material funds

Name	Description of the nature and purpose of each fund
Restricted funds	
Fernhurst Appeal	To provide and maintain a Cancer Day Unit at the Trust
NHS Charities Together	Funding received from the national charity caring for the NHS
Designated funds	
Cancer Funds	For the provision of cancer services
Cardiac Funds	For the benefit of Cardiac patients and staff
Diabetic Funds	For the provision of diabetic services
Lottery Fund	For lottery income and prizes
General Fund	For the general benefit of patients and staff in the hospitals

21. Material legacies

There were 5 material legacies for £2,000 and over received during the year as shown below:

Legacy	£
Unrestricted Funds :	
General Fund Worthing	7,773
Acute Stroke Ward Worthing	10,564
General Fund Worthing	5,000
General Fund Chichester	40,000
General Fund all sites	5,067
Sub Total	68,404
Other Legacies*	873,143
Total Unrestricted	941,547
Restricted Funds:	-
Total Legacies	941,547

The definition and structure of unrestricted and restricted funds can be found under Accounting Policies in Note 1 part (b).

* Other includes legacies notified but not received until after the end of 2021/22.

The Charity has a further £900 in contingent assets in respect of potential legacy income. This relates to outstanding residuary legacies at the year end, expected to be received in the next financial year, less 10% for anticipated costs.

22. Commitments, liabilities and provisions

The Trustee recognises liabilities in the accounts once they have incurred a legal or constructive obligation to expend the funds. No provision has been included in this set of accounts as no such circumstances existed at the year end.

23. Contingencies

There were no contingent gains or losses.

24. Post Balance Sheet Events

Merger decision

As we move forward, we are about to enter a period of change as the Western Sussex Hospitals Charity (T/A **LYH**) readies for its merger with **BSUH** Charity, the dedicated Charity for four hospitals across Brighton and Haywards Heath: The Royal Sussex County, Princess Royal, Sussex Eye and Royal Alexandra Children's hospitals. This merger has come about as a result of the wider Trust amalgamation and has been approved by the Corporate Trustees of the both Trust charities. To this end, the **LYH** team will be working with its **BSUH** colleagues to build an all-new Trust wide charity; one that will continue to support Worthing, St Richard's and Southlands Hospitals whilst also supporting the greater Trust-wide enhancements to patient and staff experience.

Material decline in the market value of investments

After the balance sheet date, the investment portfolio held with Sanlam LLP reduced in value following world events such as the war in Ukraine. At the 30 September 2022, the investment portfolio had fallen in value by £214,000 (13.7%). As stated in the Trustees' Annual Report, the Charity continues to take a long-term view of its investments and seeks to avoid short-term measures that would limit its longer-term impact solely because of the market movements. As a result, the Charity is taking the necessary steps to ensure that its finances are effectively managed.

25. Controlling party

The Board of Directors of University Hospitals Sussex NHS Foundation Trust (formerly WSHFT) act as the corporate trustee of the charity, the ultimate controlling party.

With effect from 1 April 2021 the Board of Directors of University Hospitals Sussex NHS Foundation Trust (UH Sussex) act as the corporate trustee of both Western Sussex Hospitals Charity (registered charity no. 1049201) and Brighton and Sussex University Hospitals NHS Trust Charitable Fund (registered charity no. 1050864).

Administration details and professional advisors

Charity name:

Western Sussex Hospitals NHS Foundation
Trust Charity operating as **Love Your Hospital**

Registration Number:

1049201

Registered Office:

Love Your Hospital

Charity Management Office:
University Hospitals Sussex NHS Foundation Trust
Stillman House
2nd Floor
St Richard's Hospital
Chichester
West Sussex
PO19 6SE

Charitable funds received by the Charity are accepted, held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 1977 and the National Health Service and Community Care Act 1990 and these funds are held on trust by the corporate body.

Professional Advisors

Bankers:

Lloyds Bank Plc
10 East Street
Chichester
PO19 1HJ

CAF Bank LTD

25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Auditors:

Kreston Reeves LLP

9 Donnington Park
85 Birdham Road
Chichester
West Sussex
PO20 7AJ

Solicitors:

Thomas Eggar

The Corn Exchange
Baffins Lane
Chichester
PO19 1GE

Capsticks

77 – 83 Upper Richmond Road
London
SW15 2TT

Investment managers:

Sanlam UK

Exchange Building
St John's Street
Chichester
PO19 1UP





Love Your
Hospital

Love Your Hospital Charity

University Hospitals Sussex NHS Foundation Trust
Spitalfield Lane
Chichester
West Sussex
PO19 6SE

www.loveyourhospital.org

Registered Charity No. 1049201