

Minutes

Minutes of the Hospital Liaison Group (HLG) meeting held on Monday 12th December, 2022 at 6.00pm in the Audrey Emerton Building.

Present: Richard Beard (RB) - Chair UHSx Senior Communications Manager (3Ts & Capital)
 Jackie Groves (JG) UHSx Assistant Director 3Ts
 James Millar (JM) UHSx Deputy Director of Capital Development & Property
 Ali Jenkins (AJ) UHSx Capital PMO Officer
 Marylis Redpath (MR) Local Resident
 Julian Redpath (JR) Local Resident
 Peter Kutnick (PK) Local Resident
 Ann Howard (AH) Local Resident
 Paul Tempest (PT) Local Resident
 Michael Creed (MC) Local Resident

Apologies: Cllr Nancy Platts (NP) Local Councillor – Chair
 Dave Harbutt (DH) UHSx Associate Director of Operations - Facilities

1.	Welcome and apologies for absence	
	RB opened the meeting with introductions amongst the group. Apologies were received from those noted above.	
2.	Minutes of previous meeting (September 2022) & Matters Arising	
	It was noted on the previous minutes references to the closing of one end of the NSR should be the WEST end, and not EAST as recorded in the minutes in error. The minutes were otherwise taken as accurate. PK noted there are still some deliveries taking place in the early hours of the morning (04:30 noted most recently). These deliveries are being made by unmarked lorries so it is not possible to identify the company responsible.	DH
3.	Operational Site Matters – “you said, we did”	
	DH was unable to attend the meeting, so AJ presented the update to the meeting. All of the below actions will be passed to DH for comment. It was noted that vehicles are still stopping along the NSR in the ‘Red Route’ area. Traffic Marshals had been seen to speak to these drivers, but their requests to move on are being ignored. This then has a knock on effect of other drivers seeing people stopped in this area and then pulling up behind them. It was also noted the Trust’s minibus also stops to pick up in this area. The addition of a mechanical road sweeper to the Trust was welcomed by local residents, and there has been a noticeable improvement in the amount of litter in the surrounding streets. PK asked if it was possible for the sweeper to also operate on the opposite side of the road to the hospital, as the wind does blow rubbish (particularly cigarette butts) over.	DH DH

4.	Hospital Service Roads / Eastern Road Bus Stop	
	<p>JM gave the meeting a presentation on the works being carried out on the North Service Road (NSR) and the South Service Road (SSR). This included the works to return the NSR to two-way operation.</p> <p>JR asked about the timeframes for the NSR works to be completed in. JM advised the Trust expect these to be completed in line with the opening of the LMB building in Spring 2023. We are currently still going through the final design phase, so it is not possible to give exact dates for the start and end of the works.</p> <p>PT and AH both raised concerns about the re-location of the Bus Stop on the southern side of Eastern Road. It was initially moved due to the requirements to have a crossing directly outside the LMB, and the original Bus Stop location was too close to this. BHCC held discussions with the local bus companies, and it was decided that the stop would be relocated to outside the Outpatients building. As part of the works to re-locate the Bus Stop, the shelter from the original location was removed and was not placed at the re-located stop. RB informed the meeting that this is something which is out of the control of the Trust, and we are not involved in discussions with BHCC or the bus companies about the re-location. It was agreed by all parties that something needs to be done, and RB offered to hold discussions with BHCC about installing a new shelter at the re-located stop.</p>	RB
5.	Residents Questions	
	<p>MR requested local residents are shown the results of the traffic survey carried out by WSP. RB agreed this could be shared.</p> <p>PT asked why there are lights left on in the building overnight. JG informed the meeting this was for reasons of safety and security. There are security patrolling the building, as well as some testing of the building systems still being carried out overnight. Having the lights on also acts as a deterrent to people attempting to break into the building.</p> <p>MC asked about the provisions for the Helideck being used through the night. RB advised that currently the Helideck will only be used between the hours of 0700 – 1900, and should these times change in the future, a full planning process would need to be completed. This would include ensuring the helideck is fully equipped to be able to accept night-time landings.</p>	RB
6.	3Ts Handover, Naming and Commissioning	
	<p>JG gave the meeting a presentation on the work being carried out as part of the handover, the naming of the building, and the process for ensuring the building is ready to accept patients.</p> <p>In total, there will be 316 beds and 16,000 pieces of equipment which will need to be moved into the building. This is as well as the Trust carrying out their own testing on water systems, heating systems, air handling and various other services in the building. The building will also need a number of clinical cleans before patients can be accepted.</p> <p>With this in mind, it is expected the first patients will start to move into the building in Spring 2023.</p>	
7.	Any Other Business	
	It was asked if the Trust are also implementing new IT systems to go with the new building. RB advised the Trust are constantly looking at how their IT systems	

	<p>can be improved and also keeping up with the technology available.</p> <p>Residents asked if it would be possible for a tour of the new building before it opens to the public. RB informed the meeting the initial intention was to take residents around the building in place of the meeting currently being held, however due to the amount of work being carried out within LMB currently, as mentioned above by JG, it is not practical at the moment. It is the Trust's strong intention that a tour would be planned in the new year.</p> <p>AH asked about the inclusion of a Taxi Rank / drop-off area as part of the Stage 2 plans. RB informed the meeting that the exact design for the Stage 2 building is still being worked on, and although the Trust are not in a position to discuss this further, an area for Taxi's and drop-offs was certainly being discussed.</p> <p>PK also asked about the possibility of residents being involved in the planning process before formal applications are submitted. RB noted there is a robust process which needs to be followed, and the Trust are not able to change this, however there will be an opportunity for local residents to comment on the plans in some capacity.</p>	
8.	Date of the next meeting	
	The date of the next meeting is planned for Monday 23 rd January, 2023, with a start time TBC. This is subject to confirmation of a site visit to the LMB.	

Hospital Liaison Group

**Action Log as at
12/12/2022**

Meeting First Raised	Action	Owner	Review Date	Status
12 th December 2022	DH will investigate which companies are still making deliveries in the early hours of the morning and ask them to stop.	DH	February 2023	Open
12 th December 2022	DH will investigate what could be done to ensure drivers do not stop on the 'red route' on the NSR.	DH	February 2023	Open
12 th December 2022	DH will speak with colleagues and see if it would be possible for the Trust's mechanical sweeper to operate on both sides of the roads surrounding the hospital.	DH	February 2023	Open
12 th December 2022	RB will open discussions with BHCC about installing a bus shelter at the re-located bus stop outside the Outpatients building.	RB	February 2023	Open
12 th December 2022	RB will share the results of the WSP traffic survey with local residents.	RB	February 2023	Open