

Minutes

Minutes of the Hospital Liaison Group (HLG) meeting held on Monday 13th February, 2023 at 6.00pm in the Audrey Emerton Building.

Present	Cllr Nancy Platts (NP)	Local Councillor – Chair
	Richard Beard (RB)	UHSx Senior Communications Manager (3Ts & Capital)
	Jackie Groves (JG)	UHSx Assistant Director 3Ts
	James Millar (JM)	UHSx Deputy Director of Capital Development & Property
	Ali Jenkins (AJ)	UHSx Capital PMO Officer
	Marylís Redpath (MR)	Local Resident
	Julian Redpath (JR)	Local Resident
	Peter Kutnick (PK)	Local Resident
	Ann Howard (AH)	Local Resident
	Paul Tempest (PT)	Local Resident
	Michael Creedy (MC)	Local Resident
	Geoff Todd-Ware (GTW)	Local Resident
	Lynn-Ora Knott (LOK)	Local Resident
	Tristram Burdan (TB)	Local Resident
	Regami Sangha (RS)	Local Resident
	Roger Amerena (RA)	Local Resident
	Peter Allinson (PA)	Local Resident
	Jon Bailey (JB)	Local Resident
	Susan Maxwell-Stewart (SMS)	Local Resident
	Lucy Maxwell-Stewart (LMS)	Local Resident
Robert Donaldson (RD)	Local Resident	
Don Anyam (DA)	BHCC Transport	
Sarah Lewis (SL)	Brighton & Hove Local Democracy Reporter	
Apologies	Dave Harbutt (DH)	UHSx Associate Director of Operations - Facilities

1.	Welcome and apologies for absence	
	NP opened the meeting with introductions amongst the group.	
	Apologies have been received from Dave Harbutt	
2.	Minutes of previous meeting (December 2022) & Matters Arising	
	The minutes of the previous meeting were agreed as accurate.	
3.	Hospital Liaison Group Meeting Governance	
	RB explained to the group how the Hospital Liaison Group meetings will move forward, as the 3Ts project transitions from Stage 1 to Stage 2. During the transition phase, there will be little construction work carried out on either area, other than some minor strip out works on the Barry Building. There will be little information to pass on to local residents for the first few months and RB proposed that the HLG meetings are paused and reconvene in the summer when there will be more information to share with the group.	

	<p>NP explained that she would be standing down as Chair after the April meeting as she will not be standing for re-election. There was some discussion about the redrawn wards boundaries, that the hospital would sit at the conjunction of three of the wards and what this might mean for identifying a future Chair for the meeting.</p> <p>NP asked for the website address which lists the meeting dates was shared when the minutes for this meeting are published.</p> <p>PK noted the concerns from local residents about the plans for the design and construction of the Stage 2 building. RB advised that this will be discussed with local residents, once the Trust are in a position to do so.</p>	AJ
Operational Site Matters – “you said, we did”		
	<p><u>SSR Deliveries</u> – It was noted there has not been a recurrence of the early hours deliveries since the Trust requested this to stop, however there had been instances of deliveries around 10:00 / 10:30 in the evening, which is outside of the agreed hours. There are also refrigeration lorries failing to switch their units off, which was also agreed. RB will speak with DH regarding this.</p> <p><u>NSR Red Route</u> – JR asked if it would be possible to install CCTV cameras along the length of the NSR to enable the Trust to issue fines to those stopping on the Red Route. RB noted the legal position of doing this would need to be looked into. RB will speak with colleagues within the securities team to look for a resolution.</p> <p><u>Litter on Surrounding Roads</u> – Residents have not made any complaints to NP regarding this issue since it was last raised, however there are still signs of litter around the streets on the RSCH boundary. This will stay on the Agenda to see if the increased levels of cleaning have an effect.</p> <p><u>Eastern Road Bus Stops</u> – It was noted that the temporary bus stop outside the outpatients building has now been removed and the permanent location outside the Audrey Emerton Building has been installed. DA informed the meeting a temporary shelter would be installed on 22nd February 2023.</p> <p>DA added there are conversations taking place within BHCC about widening the footpath where the bus stop is located and following this a permanent shelter would be installed.</p> <p>There was some confusion about where the temporary shelter would be sourced from. DA advised the meeting it would be the shelter from the original stop, outside Sussex Eye Hospital which would be re-installed as a temporary measure, however residents who had been in contact with the council directly had been told it would be the shelter from the northern side of the road which would be used. DA will speak to colleagues and seek clarification and share the information with local residents.</p> <p>LMS noted the need for seating for those less able to stand while waiting for a bus. This is not always provided in bus stop shelters. DA will look into what will be available for bus users.</p> <p>DA added the timeframes for these works are not always controlled by BHCC, and they need to work around the availability of their contractors.</p>	<p>RB</p> <p>RB</p> <p>DA</p> <p>DA</p>

	Residents Questions	
	<p><u>Access to the Emergency Department (ED)</u> – MC raised a question about access to the ED from Eastern Road. JG informed the meeting that it would be possible to access ED from the main reception of Louisa Martindale Building (LMB) when the main entrance was staffed between the hours of 7am and 8pm, rather than having to walk up Bristol Gate. It was suggested that there are also volunteers employed out of hours to direct people in the right areas. The access to ED out of hours is something which will be discussed in the future.</p> <p><u>Light Pollution</u> There was a question of the lights and the levels of pollution once the hospital is occupied. RB noted that once there are patients in the rooms at night, you would expect the lights to not be on overnight or to be operating at a greatly reduced level.</p>	
	RSCH North Service Road	
	<p>JM informed the meeting the works on the North Service Road are currently in the design phase and have a start date of late-spring 2023. They are expected to take approximately 3 months to complete. JM will look for a more focussed date and inform local residents.</p> <p>MR noted that there was still a store area within the multi-story car park which blocks a walkway to L06 of the hospital site. JM will follow this up</p>	<p>JM</p> <p>JM</p>
	Louisa Martindale Building Update	
	<p>MC asked which types of tea would be available to patients in the new building. MC asked if it would be possible to include herbal teas alongside regular tea and coffee.</p> <p>LMS asked a question about the outside space available to patient and visitors. JG confirmed there are several terraced areas as part of the building, including planters and artwork.</p> <p>LMS also asked a question about accessibility for the signage and wayfinding for those who are less able to read and understand directions. JG confirmed the building has been designed to ensure wayfinding is as easy and accessible as possible.</p>	
	RSCH Helideck	
	<p>RB explained that the work to remove and then resecure the top ten metres of the cladding around the Thomas Kemp Tower is under way and would in all likelihood continue through to the autumn. The cradles used for the work can only operate in winds of less than 25 mph. Bad weather has been allowed for in the plan for the works but it is still not possible to give an exact timeline for completion at this point.</p> <p>Once the work is complete the final approvals with Civil Aviation Authority can be pursued.</p> <p>JG explained that at the same time as the works are taking place the Trust is agreeing the care pathways for patients brought in by air ambulance and finalising the internal working practices necessary to run the helideck.</p>	
	Any Other Business	
	<p>RD raised an ongoing issue with the cymbals in the sensory garden located near to RACH. These stand out from other noise in the area when there are children playing in the garden during the day, and this is causing him distress. RB will</p>	RB

	arrange a meeting with RD and the trust staff with responsibility for the children's sensory garden to try and find a mutually agreeable solution.	
	Date of the next meeting	
	The date of the next meeting is planned for Monday 3 rd April, 2023, with a start time of 6pm.	

Hospital Liaison Group

**Action Log as at
13/02/2023**

Meeting First Raised	Action	Owner	Review Date	Status
13 th February 2023	AJ to share link to website with HLG meeting dates listed.	AJ	3 rd April 2023	Open
13 th February 2023	RB will discuss with DH regarding deliveries on the SSR late in the evening.	RB	3 rd April 2023	Open
13 th February 2023	RB will discuss with colleagues in the security team about installing CCTV along the Red Route on the North Service Road and issuing fines to those who stop illegally.	RB	3 rd April 2023	Open
13 th February 2023	DA will liaise with colleagues at BHCC to clear up confusion about where the temporary bus shelter to be placed on the south side of Eastern Road will be sourced from.	DA	3 rd April 2023	Open
13 th February 2023	DA will look into ensuring there is seating in all bus shelters placed around the RSCH site to allow people to sit when waiting for a bus.	DA	3 rd April 2023	Open
13 th February 2023	JM will speak to colleagues and advise local residents of a more confirmed date for the start of the works along NSR.	JM	3 rd April 2023	Open
13 th February 2023	JM will look into the reason there is a store area blocking the public from accessing L06 from the multi-story car park.	JM	3 rd April 2023	Open
13 th February 2023	RB will arrange a meeting with RD to discuss the symbols in the sensory garden.	RB	3 rd April 2023	Open