

Minutes

**Minutes of the Hospital Liaison Group (HLG) meeting held on Thursday 23<sup>rd</sup> November, 2023 at 6.00pm in the Louisa Martindale Building.**

Present	Cllr Tristram Burden (TB) Peter Lane (PL) Terece Walters (TW) Robert Cairney (RC) Theo Cronin (TC) Ali Jenkins (AJ) Marylis Redpath (MR) Julian Redpath (JR) Peter Kutnick (PK) Brenda Nee (BN) Michael Prendergast (MP) Ann Howard (AH) Ross Sully (RS) Ann Diver (AD) Zoe Watson (ZW) B. Beale (BB) Mary Finlay (MF)	Local Councillor – Chair Hospital Director Brighton Campus Hospital Nurse Director Director of Capital Development & Property Head of External Affairs – Communications & Engagement Capital PMO Officer Local Resident Local Resident Local Resident Local Resident Local Resident Local Resident Local Resident Local Resident Local Resident Local Resident Local Resident Local Resident Local Resident Local Resident
Apologies	Sarah Booker-Lewis (SBL) Trevor Fitzgerald (TF) Andy Renault (AR)	Brighton & Hove Local Democracy Reporter Director of Facilities and Estates BHCC – Head of Transport Policy & Strategy

1.	Hospital Director Welcome and Introductions	
	PL opened the meeting by welcoming the attendees.	
2.	Chair’s Opening Remarks	
	TB introduced himself as chair of this meeting.  TB also noted at the next meeting there will be a member of the BHCC team attending to discuss the placement of a cycle storage hangar within the area covered by the HLG. This will be an agenda item at the next meeting.	<b>PL</b>
3.	Minutes of the Previous Meeting	
	The minutes were agreed as accurate.	
4.	“You Said, We Did”	
	TW gave the meeting a presentation of a number of issues which have been raised since the last meeting.	

	<p>The issue with the banging sound as vehicles drove along the NSR was investigated, and a resolution appears to have been found. It was thought that the ACO drain covers had become loose, and this was causing the noise. The covers have been lifted and re-fitted, and this appears to have resolved the issue.</p> <p>The road sweeper has not been used over the weekends since the last meeting. There have been no further complaints about the noise since then. There is still an issue with the little at the bottom of Upper Abbey Road, which TW will investigate and feedback at the next meeting.</p> <p>The buzzing noise coming from a light fitting along NSR has been located and resolved.</p> <p>There is an issue with noise coming from the plant area between the TKT and RACH. The Trust are aware of this noise and are keen to find a resolution, however this will not be something that can easily be resolved and may take some time.</p> <p>A team from the Trust have visited the sensory garden on several occasions to identify the source of the noise issues which have previously been reported. The team identified an issue with a piece of metal used to attach the canopy to a pole. This had become loose and was banging against the pole. This has now been resolved. The noise from the cymbals will be monitored, and looked at in more detail when usage of the area increases in the warmer months.</p> <p>The artwork/slide is being monitored. There will be an increased security presence in this area to ensure misuse is stopped. The issue with this appears to be it being used by children and people passing, rather than as its intended use. TW will monitor this and put steps in place to ensure it is resolved.</p> <p>Delivery lorries have been instructed to not leave their engines and chiller units running while making deliveries on the SSR. Residents have noticed an improvement in this. There was one incident where one delivery has not switched off their engines/refrigeration units and TW will investigate this.</p> <p>PK also raised the issue of contractor vans parking along Upper Abbey Road, which is causing a nuisance for lorries leaving the South Service Road. TW and RC said they would investigate this.</p> <p>TW informed the meeting that the Trust have set up a working group to review the Trust's smoking policy. This will take some time to review and set up a new policy. This is expected to take roughly 6 months. The policy will be shared with the HLG once it has been confirmed.</p> <p>The process for public emails has been set up, and emails are being responded to. This will be monitored over the coming months and reviewed where needed.</p>	<p><b>TW</b></p> <p><b>TW</b></p> <p><b>TW / RC</b></p>
5.	Residents Questions on Hospital Operational Matters	
	<p>AH noted there was a conflict along Eastern Road where there was the arrival of multiple lorries at the same time. This caused issues with the traffic flow along Eastern Road during Rush Hour. RC commented that there is a traffic management plan in place for all deliveries, and this should not be happening. RC will investigate this incident.</p> <p>RS noted there was an issue with an external light on the South Tennis Courts Building, St Mary's Hall. The light is constantly switched on, and shines into the</p>	<p><b>RC</b></p> <p><b>RC</b></p>

	<p>houses of neighbours. RC will investigate and speak with Laing O'Rourke who own the cabins.</p> <p>PK also noted there was an issue with the lighting on the western boundary of the Stage 2 hoarding. These lights have been recently placed in this location and are shining into the houses across the road. RC advised PK a resolution will be investigated.</p>	<b>RC</b>
6.	Update on 3Ts Stage 2 & 3 Consultation	
	<p>RC presented the early results of the public consultation to the meeting.</p> <p>ZW asked about the height of the garage which will house the Building Management Unit (BMU) on the roof of the proposed Stage 2 building. RC noted it was not confirmed at this stage as the building design is not yet finalised.</p> <p>ZW also asked why the building height needed to change from the original approved design. RC noted this is largely due to the change in regulations since the scheme was initially consented in 2012. This includes changes such as requiring larger ventilation. There were several different updated design options looked at, and the proposed building was the design which best met the clinical need.</p> <p>BB asked how much the various design changes to the proposed building have reduced the height. RC noted he did not have the exact figure to hand, however it is thought to be between 0.5 – 1.0m.</p> <p>There was a question as to whether a specific expert in designing public realms had been involved in the design process. RC noted the architects for this project (BDP) are one of the top companies in their field, and they have a large team with several experts in all fields. RC will investigate the specific people involved in the design of the public realm.</p> <p>It was questions as to why the building had been called the 'Sussex Cancer Centre' and was it politically motivated. RC informed the meeting that the building has not yet been officially named, and it had been called 'Sussex Cancer Centre' as it is directly replacing the existing Sussex Cancer Centre, and it is only indicative. There is certainly no political motive in this decision.</p> <p>AH noted the proposed taxi pick up and drop off area at the front of the Stage 2 building will need to be closely monitored to ensure the area is accessible for all those who need to use this area.</p> <p>PK asked if there were plans for a retail / food / hot drinks area in the new stage 2 building. RC advised there is an area on Level 1 which has been earmarked for this use.</p>	<b>RC</b>
7.	Residents Questions on the 3Ts Stage 2 Building	
	<p>MC asked if there are plans for rainwater harvesting in the new building. RC noted there are already plans for this in the Stage 2 building, and it is already in use on the Louisa Martindale Building.</p> <p>MC asked about the use of green roofs on the new building. RC informed the meeting that this is something BHCC have asked the Trust to investigate its inclusion, however it is not something which aligns with NHS Infection Prevention</p>	

	<p>&amp; Control teams. Several NHS Trusts are removing previously installed green roofs on their buildings.</p> <p>MC noted there is a diesel generator at the rear of the LMB building, presumably to function as a backup in the event power is lost to the building and will there be one located at the back of the Stage 2 building. RC noted this is not for use in the LMB. Back up power has been installed as part of the existing LMB, and this includes back up power for the Stage 2 building.</p> <p>RS asked about the use of the temporary buildings in the South Tennis Courts Building at St Mary's Hall and will the temporary planning permission be extended. RC informed the meeting that it was the Trust's intention to extend the temporary planning permission to cover the Stage 2 building construction. RS noted this is directly opposite to what was previously advertised at past meetings. RS also noted the buildings need redecoration and the general external appearance improved.</p> <p>ZW asked if the results of the consultation will be broken down to show the results of residents compared to others. RC noted there would be a full report in due course from BDP, and this will contain much more information that has been presented today. Until the report is published, RC is not sure of the exact contents. TB asked if ZW could email him the question directly to allow him to follow it up with BHCC Planning department.</p> <p>PK asked as the demolition is due to start in several weeks, if there are agreed monitoring of dust, vibration, and noise. RC noted these are areas the Trust are also keen to minimise as it will directly affect the hospital clinical operations as well as residents, and it will be monitored and kept to a minimum.</p>	<b>TB</b>
8.	Any Other Business	
	There was no other business to discuss.	
9.	Date of the Next Meeting	
	It was agreed the next meeting would be held on Thursday 25 <sup>th</sup> January, starting at 6pm.	

Hospital Liaison Group

**Action Log as at  
23/11/2023**

Meeting First Raised	Action	Owner	Review Date	Status
23 <sup>rd</sup> November 2023	There will be an agenda item at the next meeting for BHCC Transport to inform the attendees of a proposed installation of a cycle hanger.	PL	25 <sup>th</sup> January 2023	<b>Open</b>
23 <sup>rd</sup> November 2023	TW will investigate the cleaning of cigarette ends and litter at the bottom of Upper Abbey Road.	TW	25 <sup>th</sup> January 2023	<b>Open</b>
23 <sup>rd</sup> November 2023	TW will remind all delivery companies that they need to switch off their engines and refrigeration units when waiting and delivering on the SSR.	TW	25 <sup>th</sup> January 2023	<b>Open</b>
23 <sup>rd</sup> November 2023	TW / RC will investigate the vans parking on Upper Abbey Road near to the SSR which are causing difficulties for lorries leaving the RSCH site.	TW / RC	25 <sup>th</sup> January 2023	<b>Open</b>
23 <sup>rd</sup> November 2023	RC will look at why the Traffic Management Plan was not followed and ensure there is no repeat.	RC	25 <sup>th</sup> January 2023	<b>Open</b>
23 <sup>rd</sup> November 2023	RC will ask Laing O'Rourke to see if there is a way to stop the external lighting on the STC building from disturbing residents.	RC	25 <sup>th</sup> January 2023	<b>Open</b>
23 <sup>rd</sup> November 2023	RC will ask LOR to investigate the lights on the western boundary of the Stage 2 hoarding and stop them from disturbing residents.	RC	25 <sup>th</sup> January 2023	<b>Open</b>
23 <sup>rd</sup> November 2023	RC will speak to BDP to ask who specifically was involved with the design of the public realm space in the 3Ts Stage 2 footprint.	RC	25 <sup>th</sup> January 2023	<b>Open</b>
23 <sup>rd</sup> November 2023	TB will follow up with BHCC Planning department to see if the concerns of residents will be taken into account when looking at the planning permission for 3Ts Stage 2.	RC	25 <sup>th</sup> January 2023	<b>Open</b>