

Minutes

Minutes of the Hospital Liaison Group (HLG) meeting held on Thursday 27th March 2025 at 6.00pm in the Audrey Emerton Building.

<u>Present</u>	Cllr Jacob Allen (JA)	Local Councillor – Chair
	Terece Walters (TW)	Hospital Nurse Director
	Jonathan Steele (JS)	Strategic Capital Programme Manager
	Liz Cook (LC)	Assistant Capital Project Manager
	Julian Redpath (JR)	Local Resident
	Maryliss Redpath (MR)	Local Resident
	Ann Diver (AD)	Local Resident
	Hilda Cater (HC)	Local Resident
	June Jensen (JJ)	Local Resident
	Peter Kutnick (PK)	Local Resident
	James O'Loughen (JO)	Local Resident
	Michael Creedy (MC)	Local Resident
	James Pearce	Principal Transport Development Officer, BHCC
	P Brakes	Local Resident
	Ann Howard	Local Resident
	Sarah Dawson	Local Councillor
	P Bruckshaw	Hospital Service User
<u>Apologies</u>	Roy Evans (RE)	Director of Capital Development & Property
	Peter Lane (PL)	Hospital Operations Director
	Theo Cronin (TC)	Head of External Affairs – Communications & Engagement
	Trevor Fitzgerald (TF)	Director of Facilities & Estates
	Rob Donaldson (RD)	Local Resident
	Jeanne James (JJa)	Local Resident
	Mario Trivalli (MT)	Local Resident
	Michael Prendergast (MP)	Local Resident
	J Bailly (JB)	Local Resident

1.	Hospital Director Welcome and Introductions	
	TW opened the meeting welcoming the attendees and noting the above apologies. TW Introduced JA as the new chair of the meeting.	
2.	Chair's Opening Remarks	
	Cllr Allen (JA) introduced himself	

3.	Minutes of the Previous Meeting	
	The Trust provided printed copies of previous minutes and agenda. The previous minutes were agreed as an accurate record.	
4.	"You Said, We Did"	
	<p>TW presented this section to the meeting, giving an update on how items raised by residents have been progressed or resolved since the last meeting.</p> <p>There are loose inspection covers along the North Service Road, which are making a banging sound when cars drive over them. TW noted that the inspection covers have been replaced and are being monitored.</p> <p>Feedback received about clarity of signage. The hospital signage for the Eye hospital, Theatre Admissions Unit, WCs and Barry Building references are all under review and to be scoped for improvement. Images of the Eye Hospital signage were shown. The Eye Hospital entrance flooring should be replaced in the coming month.</p> <p>Barry Building signage is still present in TKT Estates have been made aware, and the signage will be removed.</p> <p>A humming noise coming from the catering block Adjustments have been made to eliminate the hum.</p> <p>The public footpath to the lift accessing the children's hospital is not clear, pedestrians are struggling up the hill Signage will be installed to clarify this pedestrian route.</p> <p>The drop-off layby in front of the Louisa Martindale Building is not being used for its intended purpose. Alterations to the drop-kerb locations have been proposed by UHSussex and agreed by BHCC's engineer. The Trust has engaged the contractor to complete the works, and the new paving is on order. Confirmed dates to follow.</p> <p>The signage totem on the corner of Eastern Road and Bristol Gate is broken. The project team are contacting the supplier to investigate whether this can be repaired. If repair is not an option, it will be removed.</p> <p>There are unsightly marks where parking signage has been taken off the columns by the LMB layby Estates are going to clean what they can and replace signage with what is required for the layby use.</p> <p>LMB Level 6 corridor seating. Could some seating be placed along this long corridor to help people who may struggle with the walk.</p>	

	<p>Some seating will be relocated to this corridor to help alleviate the issue of the long walk.</p> <p>Why is the Chapel locked shut TW is in discussion with the manager responsible for the chapel about</p> <p>When is the Level 06 café due to open. There are issues with the compliance of the location of the proposed café with its intended use, so the Trust does not have a target date for opening.</p>	
5.	Residents Questions on Hospital Operational Matters	
	No questions were raised	
7.	Update on 3Ts Stage 2	
	<p>JS introduced himself and presented this section to the attendees. The update included a recap on the design rationale and interior concept, progress on the planning amendment, dates and milestones, and an overview of the enabling works.</p>	
8.	Residents Questions on 3Ts Stage 2	
	<p>PK questioned the new design being much larger than the previously approved scheme. JS responded that though the main part of the proposed building would be higher, the overall footprint of the building was smaller than previously approved.</p> <p>MC questioned if the landscaping will be delivered as shown. JS confirmed the landscaping would be part of the approved scheme MC asked if there will be a footpath in front of the site. JS noted that the footpath will be shut for the duration of the works, the hoarding will be moved out over the coming months. Pedestrian crossings are provided at the hospital entrance and at Bel Vue gardens.</p> <p>SD questioned if there was a traffic plan. JS confirmed that a transport assessment and travel plan were submitted as part of the Section 73 amendment application to BHCC. Staff parking has already been taken off site to allow for additional patient parking within the on-site RSCH carparks, including the basement car park beneath the Louisa Martindale Building. SD noted that the traffic will be affected by any development of a Prep school at St Mary's</p> <p>PK noted that westward traffic crossing carriage way into the dropoff would be disruptive to the traffic flow. JS explained that the proposed drop off is one way drop off, west to east, left turn only on exit.</p> <p>PK expressed that LOR had not clearly explained about piling, times, vibration, noise and dust.</p>	

	<p>JS clarified the working hours agreed with BHCC are Monday-Friday 8am-6pm, Saturday 9am-1pm. Vibration, noise and dust are all monitored, and the team will be working within limits also agreed with BHCC Environmental Health. This is all in place to minimise disruption for everyone affected.</p> <p>JO noted that Courtney King House residents will have to deal with the construction dust and noise throughout the construction phase, asking if LOR could do anything more?</p> <p>JS confirmed he would raise the concerns with LOR and that the residents are free to get in contact via email. As previously noted, the Dust, Noise and Vibration would be monitored throughout.</p> <p>SD asked what will happen to the existing cancer centre.</p> <p>JS explained that the site of the existing cancer centre is Stage 3 of the 3Ts redevelopment. The building will be demolished to make space for a new service and logistics yard servicing the whole hospital site.</p>	
9.	Any Other Business	
	None raised.	
10.	Date of the Next Meeting	
	The next meeting will be held on Thursday 5 th June, 2025 18.00-19.00.	

Hospital Liaison Group - Action Log as at 27.03.2025

Meeting First Raised	Action	Owner	Review Date	Status
25 th July 2024	TW will review signage at the rear of the Sussex Eye Hospital advising of alternative access at the weekends, and report back to the meeting.	TW	27 th March 2025	OPEN
25 th July 2024	TW will investigate the humming noise coming from the catering block and report back to the meeting.	TW	27 th March 2025	CLOSED
3 rd October 2024	TW will take the comments received regarding signage for Theatre Admissions Unit and the public WCs near the LMB café back to the signage project.	TW	27 th March 2025	OPEN
28 th November 2024	TW to organise for a sign on L03 link corridor between TKT and RACH which still references the Barry Building to be removed.	TW	27 th March 2025	CLOSED
28 th November 2024	TW to organise with Estates colleagues to repair the signage totem on the corner of Eastern Road and Bristol Gate.	TW	27 th March 2025	OPEN
28 th November 2024	TW / JS to pick up the unsightly marks left on the LMB pillars by the layby following the removal of parking signage.	TW / JS	27 th March 2025	OPEN
6 th February 2025	TW to address the litter on Whitehawk Hill Road with facilities team.	TW	27 th March 2025	CLOSED
6 th February 2025	TW to request signage at the junction of Upper Abbey Road and the South Service Road to clarify the route to the lift for access to the RACH.	TW	27 th March 2025	OPEN
27 th March 2025	TW to request existing Barry Building signage is removed from locations around the hospital	TW	5 th June 2025	OPEN
27 th March 2025	3Ts team to alter dropped kerb in front of LMB	JS	5 th June 2025	OPEN
27 th March 2025	TW requesting the chapel is open to the public as it is behind swipe card doors	TW	5 th June 2025	OPEN
27 th March 2025	Confirmation regarding the use of space in the LMB that was previously designated as a restaurant	TW	5 th June 2025	OPEN