

Pre-registration Trainee Pharmacy Technician (PTPT)
Rotation objective & Study planning record MENTAL HEALTH:

PTPT and Practice Supervisor to complete 'pre-rotation checklist', 'trainees expectations' & 'rotation expectations' and sign 4 weeks prior to rotation starting.
Copy to be emailed to PTPT, EPD, TPD and ES for info

Rotation/Sector:

PTPT name:		Rotational practice supervisor (PS) name:	
PTPT Contact details:		Rotational practice supervisor (PS) contact details:	

Pre rotation Checklist:

	Details (where applicable)	PTPT signature and date:	PS signature and date:
Working hours: Work base:			
Annual leave dates during rotation already booked:			
College day:			
Protected study time of 3hrs/week	Day: Time:		
Location of PTPT/area able to travel:			
What knowledge units is PTPT currently covering? What outstanding evidence's do they need to obtain?			
Statutory and mandatory training certificates seen?	Yes No – PTPT to email copy to PS		
Additional statutory and mandatory training requirements for rotation:			
Smartcard activated? (if relevant)	Yes – Smartcard number: No – PS send email to EPD to request smartcard		
IT equipment and logins required for rotation:	Laptop: Email: Other:		
Surgery access requested? (if required)			

Mid rotation review date:			
End of rotation review date:			

Trainee's expectations

List below any concerns that you have about this rotation
What are you looking forward to most about this rotation?
Do you have any previous experience/qualifications in this area/sector of pharmacy?
List any reasonable adjustment requests to help you achieve this rotation: (e.g. non latex gloves)

Rotation expectations:

<u>Expectation of rotation discussed with PTPT:</u>	PTPT signature and date:	PS signature and date:
<ul style="list-style-type: none">• 14 hours of supervised activity with a pharmacy professional.• Mid rotation review booked in prior to rotation start.• End of rotation review booked in prior to rotation end.• Minimum of 1 weekly 15min catch up between PTPT and PS.• Timetable emailed to PTPT 1 week prior to rotation start.• Any concerns raised by PTPT discussed with PS prior to rotation start.• Any adjustments required by PTPT discussed with PS prior to rotation start.• Communication expectation as per PTPT welcome pack.		
Any additional comments regarding expectations from PTPT:		
Any additional comments regarding expectations from PS:		
Actions agreed to be taken forward and by whom:		

End of first week checklist: Signed copy to be emailed to PTPT, ES, EPD and TPD.

	PTPT signature and date:	PS signature and date:
Initial meeting with PS		
Relevant IT equipment provided		
Relevant logins provided		
Copy of rota shared with PTPT and ES		
Location/travel expectations of whole rotation discussed.		
Outstanding actions completed?		

Rotation learning outcomes:

Rotational Learning Outcomes	Activities	Ecordia Tasks	GPhC Standards	PS Signature and Date
Be able to describe the roles of the different health care professionals within a mental health team - and in particular, how a specialist mental health pharmacist and/or technician may contribute to patient care.	Shadowing internally trained/accredited MM pharmacy technicians/pharmacists		15, 24, 50	
Be able to describe common psychiatric illnesses. Be able to discuss medicines commonly used to treat psychiatric illnesses, including their indications, side-effects and interactions.	Read relevant SOP's and policies Discuss the medication of at least five patients with a pharmacist/pharmacy technician.		1, 2, 5, 7, 9, 12, 14, 15, 24, 29, 35, 48, 50, 53	
Be able to discuss key counselling and concordance issues relating to psychotropic medication for: • Drugs used in dementia And at least one out of the following: • Antipsychotics, including clozapine • Antidepressants • Benzodiazepines and hypnotics • Mood stabilisers • Drugs used in dementia • Drugs used in ADHD	Complete Introduction to Mental Health and Therapeutics workbook Complete CPPE Mental health learning: support for people living with mental health conditions Watch mental health training videos	Unit 9: Task 2 – Reflective account on issuing a medication (counselling a patient on a new medication).		

Be able to describe key areas of the Mental Health Act, e.g. the difference between sectioned and informal patients and the implications of sectioning with regard to prescribing medicines.				
Be able to access and discuss local (and national) resources for managing acutely disturbed behaviour e.g. Rapid Tranquilisation Protocols, NICE Guidance, protocols for the management of Behavioural and Psychological Symptoms of Dementia (BPSD).				
Have an awareness of common challenges in relation to medications taken by dementia patients and associated challenges for their carers.				
Be able to describe the use of Clozapine and the dedicated patient monitoring system. Understand the clozapine dispensing process, including checking the prescription, accessing the manufacturers on-line monitoring system, ensuring blood test results are up to date and within accepted clinical parameters.	Attend a Clozapine clinic.			
Take personal responsibility for your health and safety and others, at ward level.	Be observed following infection control & health & safety procedures consistently at ward level. During introduction to wards discuss emergency action procedures with supervisor and walk through processes.		14, 15, 18,	
Be able to take a medication history from individuals Be able to verify the accuracy of the individual's medication history Be able to reconcile the verified medication history with the list of medicines currently prescribed	Competently undertake and document observed medicines reconciliations from individual patients using appropriate sources for information.	Unit 7: Task 1 – reflective account completing a medication review	1, 2, 3, 4, 5, 6, 7, 8, 9, 12, 13, 14, 15, 17, 18, 19, 26, 27, 29, 30, 31 32, 42, 43, 50, 53	

Timetable for rotation (including AL & Training Dates)

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1					
Week 2					
Week 3					
Week 4					
Week 5					
Week 6					
Week 7					
Week 8					
Week 9					
Week 10					
Week 11					
Week 12					
Week 13					

Mid rotation review: Signed copy to be emailed to PTPT, ES, EPD & TPD

MID ROTATION REVIEW:

MEETING DATE _____

FEEDBACK ON PROGRESS (from initial meeting)

Achievements/positive feedback (PS)

Areas for development – constructive (PS)

Achievements/what has gone well? (PTPT)

Areas for development/what hasn't gone well? (PTPT)

Mid rotation objectives (SMART)	Deadline	Review date	Signed and dated

Signed: _____ Pre-registration Pharmacy Technician Trainee

Date: _____

Signed: _____ Rotational Practice Supervisor/ Rotational Line Manager

Date: _____

End of rotation review: Signed copy to be emailed to PTPT, ES, EPD & TPD

END OF ROTATION REVIEW

MEETING DATE _____

FEEDBACK ON PROGRESS *(from mid rotation meeting)*

Achievements/positive feedback (PS)	Areas for development – constructive (PS)
Achievements/what has gone well? (PTPT)	Areas for development/what hasn't gone well? (PTPT)

END of ROTATION DISCUSSION

*This should be completed as a 1:1 **confidential** discussion between the PS and PTPT*

Rotational Practice Supervisor feedback *(please adhere to developmental feedback model)*

Action required? Y N

Refer to EPD? Y N

PTPT feedback

Signed: _____ PTPT

Signed: _____ Rotational Practice Supervisor